

Agenda

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Date: 7 February 2020

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Listening Learning Leading

A MEETING OF THE

Community Grants Panel

WILL BE HELD ON TUESDAY 18 FEBRUARY 2020 AT 10.00 AM

MEETING ROOM 1, 135 EASTERN AVENUE, MILTON PARK, MILTON,
ABINGDON, OX14 4SB

Members of the Committee:

Sarah Gray (Chair)

Kate Gregory
Simon Hewerdine
Kellie Hinton

Lynn Lloyd
Axel Macdonald
Jo Robb

Anne-Marie Simpson
Ian Snowdon

Substitutes

*Ken Arlett
Sam Casey-Rerhaye
Peter Dragonetti*

*Stefan Gawrysiak
Lorraine Hillier
Mocky Khan*

*Caroline Newton
Alan Thompson
Celia Wilson*

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MARGARET REED

Head of Legal and Democratic

1 Apologies for absence

To record apologies for absence.

2 Minutes (Pages 3 - 7)

To adopt and sign as a correct record the Community Grants Panel minutes of the meeting held on 21 January 2019.

3 Declarations of interest

To receive any declarations of disclosable pecuniary interests in respect of items on the agenda for this meeting.

4 Urgent business and chairman's announcements

To receive notification of any matters which the chairman determines should be considered as urgent business and the special circumstances which have made the matters urgent, and to receive any announcements from the chairman.

5 Public participation

To receive any questions or statements from members of the public that have registered to speak.

6 Capital grants (Pages 8 - 79)

To consider the head of corporate services' report.



Listening Learning Leading

Minutes

OF A MEETING OF THE

Community Grants Panel

HELD AT 10.00 AM ON MONDAY 21 JANUARY 2019

135 EASTERN AVENUE, MILTON PARK, MILTON, ABINGDON, OX14 4SB

Present:

Ian Snowdon (Chairman)

Joan Bland, Pat Dawe, Stefan Gawrysiak, Elizabeth Gillespie, Lorraine Hillier (substitute for Elaine Hornsby), and Alan Thompson

Apologies:

Elaine Hornsby and Jeannette Matelot tendered apologies.

Officers:

Carole Cumming, Steve Culliford, Kathy Deacon, and Abbie Mulcairn

Apologies for absence

Councillors Jeanette Matelot and Elaine Hornsby had sent their apologies for absence. Councillor Hornsby was substituted by Councillor Lorraine Hillier.

2 Minutes

RESOLVED: to approve the minutes of the meeting held on 29 June 2018 as a correct record and agree that the Chairman signs them as such.

3 Declarations of interest

There were no declarations of interest.

4 Urgent business and chairman's announcements

There was no urgent business.

5 Public participation

The list showing the members of the public who had registered to speak on the grant applications was tabled at the meeting.

6 Bids for funding for capital grants and officer recommendations

The panel considered the head of community services' report, detailing the applications from each project and gave provisional scores, recommended grants and an explanation of the project and how it met the South Oxfordshire District Council Capital Grants Policy.

The panel heard addresses from representatives of the applicants and were given the opportunity to ask questions of the speakers.

Warborough Parish Council – Play area relocation and improvement and new outdoor gym

Jonnie Bradshaw spoke in support of the application and answered questions from the panel.

Goring Village Hall – Improvements to the hall stage area (lighting, sounds, curtains etc)

Brian Urbick spoke in support of the application and answered questions from the panel.

Little Milton Village Shop Ltd. – Flooring improvements and a patio area

Kevin Hunt spoke in support of the application and answered questions from the panel.

Woodcote Village Hall – Lighting/electrical improvements and projector for the main hall

Geoff Botting spoke in support of the application and answered questions from the panel.

South Moreton Community Benefit Society Ltd (The Crown community pub) – Renovations to the community owned pub to bring it back into use

Paul Jackson and Andrew Searle spoke in support of the application and answered questions from the panel.

Sonning Common Parish Council – Village Hall Flat Roof Replacement and Renovation

Philip Collings and Becky Jenkins spoke in support of the application and answered questions from the panel.

Woodcote Parish Council – Pathway running from zebra crossing to school behind the village hall

Malcolm Smith spoke in support of the application and answered questions from the panel.

7 Panel review scores

The panel considered the applications, taking into account the report of the grants officer on each application, the presentations from the registered public speakers and site photographs and videos.

Using the scoring matrix set out in the policy, the grant officers' provisional scores and any additional information received at the meeting, the panel awarded scores for each application.

The panel agreed the officer's recommendations for the following applications:

Goring Village Hall – Improvements to the hall stage area (lighting, sounds, curtains etc)

Sonning Common Parish Council – Village Hall Flat Rood Replacement and Renovation

Based on the additional information provided by the applicant, the officer adjusted recommended scores for the following applications, which were agreed by the panel:

Warborough Parish Council – Play area relocation and improvement and new outdoor gym

Increase the score for New Facilities or Activities from 11 to 12, and the score for Funding the project from 11 to 14 in view of additional information supplied by the applicant.

Woodcote Village Hall – Lighting/electrical improvements and projector for the main hall

The panel voted to increase the score for New facilities or activities from 8 to 9 in light of the cinema club facility that would be provided by installing the projector. Increase the funding the project score from 11 to 14 in light of additional information about intended use of S106 money that had already been budgeted for a separate project to install extra storage.

South Moreton Community Benefit Society Ltd (The Crown community pub) – Renovations to the community owned pub to bring it back into use

The panel voted to increase the score for Community Benefit from 6 to 9 in light of additional information supplied by the applicant. The panel felt that since these planned works would not have to be undone in order to meet the equalities officer's recommendations in the future, and contingency measures such as grab rails in the existing toilets had already been actioned, the score should be increased to 9.

After discussion, the panel voted to adjust the scores for the following applications:

Little Milton Village Shop Ltd. – Flooring improvements and a patio area

Increase the score for New facilities or Activities from 8 to 10, and the score for Finance from 11 to 12 (following officer recommendation) in view of additional information supplied by the applicant.

Woodcote Parish Council – Pathway running from zebra crossing to school behind the village hall

The panel voted to increase the score for New facilities or activities from 3 to 9 to reflect the fact that the path would create a new, safe access route which would allow pedestrians to safely access both the village hall and library which they currently could not do safely, via the footpath along Reading Road. The applicant provided extra information about safety concerns; pedestrians currently had to walk into the main road when there were cars parked in the parking spaces in front of the village hall, and the panel concluded that this constituted a serious safety concern.

The panel increased the score for Community Benefit from 6 to 9 in light of the fact that the new footpath would allow better access for elderly and disabled people to access the village hall and library. There was some discussion about whether a grasscrete path would be better suited to the environment, but the panel voted to support the officers' recommendation for a bonded resin path.

The officer increased the recommendation for the Funding the Project score from 11 to 14 in light of extra information provided by the applicant about other financial commitments.

The final scores as agreed were:

Ref.	Organisation	Project Description	New facilities/activities	Community benefit	Funding the project	Total (out of 42)
SCap18-19/56	Warborough Parish Council	Play area relocation and improvement and new outdoor gym	12	14	14	40
SCap18-19/105	Goring Village Hall	Improvements to the hall stage area (lighting, sounds, curtains etc)	10	11	13	34
SCap18-18/77	Woodcote Village Hall	Lighting/electrical improvements and projector for the main hall	9	11	14	34
SCap18-19/92	Little Milton Village Shop Ltd.	Flooring improvements and a patio area	10	12	11	33
SCap18-19/85	Woodcote Parish Council	Pathway running from zebra crossing to school behind the village hall	9	9	14	32
SCap18-19/91	South Moreton Community Benefit Society Ltd.	Renovations to the community owned pub to bring it back into use	11	9	11	31

SCap18-19/78	Sonning Common Parish Council	Village hall flat roof replacement and insulation	6	11	11	28
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8 Award recommendations

RESOLVED: to recommend that Cabinet makes the following capital grant award decisions:

1. To award Warborough Parish Council 25.00% of the total cost, capped to £25,000 towards a play area relocation and improvement and a new outdoor gym, as set out in its application, subject to the conditions set out in the report.
2. To award Goring Village Hall 33.78% of the total cost, capped to £9,999 towards improvements to the hall stage area (lighting, sounds, curtains etc), as set out in its application, subject to the conditions set out in the report.
3. To award Little Milton Village Shop Ltd. 50.00% of the total cost, capped to £2,820 towards flooring improvements and a patio area, as set out in its application, subject to the conditions set out in the report.
4. To award Woodcote Village Hall 49.61% of the total cost, capped to £6,200 towards lighting/electrical improvements and a projector for the main hall, as set out in its application, subject to the conditions set out in the report.
5. To award South Moreton Community Benefit Society Ltd. 50.00% of the total cost, capped to £50,315 towards renovations to the community owned pub to bring it back into use, as set out in its application, subject to the conditions set out in the report.
6. To award Sonning Common Parish Council 37.50% of the total cost, capped to £13,444 towards village hall flat roof replacement and insulation, as set out in its application, subject to the conditions set out in the report.
7. To award Woodcote Parish Council 50.00% of the total cost, capped to £9,812 towards a pathway running from zebra crossing to school behind the village hall, as set out in its application, subject to the conditions set out in the report.

The meeting closed at 11.55am

Chairman

Date

South Capital 2019-20 - officer evaluation report

Scoring summary

Ref no.	Organisation	Scheme	Scheme cost	Amount requested	% of cost requested	Suggested score	Suggested award	Remaining funds to raise after award	Unsecured funds applied for
SCAP19-21/48	Cholsey Parish Council	Purpose built Happy Hub accommodation	£167,032	£50,000	29.93%	10	£50,000	£0	-
SCAP19-21/53	Berinsfield Parish Council	Provision of outdoor gymnastics equipment	£20,400	£10,000	49.02%	10	£10,000	£0	-
SCAP19-21/41	Tetsworth Memorial Hall	Alterations and refurbishment including kitchen, heating, car park, insulation, storage, audio	£93,172	£46,586	50.00%	9	£29,340	£53,832	£37,500
SCAP19-21/38	Culham Parish Council	Culham Playground	£75,500	£37,750	50.00%	8	£21,895	£47,605	£31,750
SCAP19-21/20	Brightwell cum Sotwell Parish Council	Resurfacing of tennis courts and installation of new tennis practice wall	£25,981	£10,058	38.71%	8	£5,834	£4,224	£0
SCAP19-21/22	St Mary's Church Cholsey, PCC	LAURENCE HALL CHOLSEY REPLACEMENT BUILDING	£568,638	£75,000	13.19%	8	£0	£548,638	£1,150,000
SCAP19-21/18	Didcot Baptist Church	Didcot Baptist Church Community Hub	£510,342	£75,000	14.70%	8	£43,500	£142,464	£150,000
SCAP19-21/29	Oxford City Athletics Club	Upgrade of Horspath Athletics Track to become a Multi Sports Facility	£496,873	£70,000	14.09%	8	£0	£441,873	£401,000
SCAP19-21/10	Wheatley Parish Council	Improvements to Farm Close Road Recreation Ground	£34,309	£10,000	29.15%	8	£5,800	£19,200	£15,000
SCAP19-21/11	Fish Volunteer Centre	Purchase of premises (ex police station)	£140,000	£70,000	50.00%	7	£37,100	£52,900	£97,000
SCAP19-21/52	Warborough Parish Council	Warborough Sports Pavilion Refurbishment Project	£131,945	£65,972	50.00%	7	£34,965	£89,897	£60,880

Ref no.	Organisation	Scheme	Scheme cost	Amount requested	% of cost requested	Suggested score	Suggested award	Remaining funds to raise after award	Unsecured funds applied for
SCAP19-21/26	Sonning Common Parish Council	Churchill Crescent Play Area Resurfacing	£14,189	£7,094	50.00%	6	£3,547	£3,547	£0
SCAP19-21/49	Wallingford Methodist Church	Replacement of boilers and upgrade of heating system	£12,664	£2,000	15.79%	6	£1,000	£1,000	£0
SCAP19-21/35	Bix PCC	St James's Community Hub and extension for toilet and kitchen	£247,900	£75,000	30.25%	6	£37,500	£28,013	£90,000
SCAP19-21/45	Goring Heath Parish Charity	Improving Access to Goring Heath Village Hall	£8,201	£4,100	49.99%	6	£2,050	£5,351	£3,301
SCAP19-21/39	Berrick Salome Parish Council	Village Hall and car park improvements	£19,880	£9,940	50.00%	6	£4,970	£11,335	£9,949
SCAP19-21/34	Whitchurch-on-Thames Parish Council	Village Green Pavilion Replacement	£300,000	£75,000	25.00%	6	£0	£270,000	£195,000
SCAP19-21/30	Sacred Heart Preschool	Restore charity preschool to facilitate cultural integration activities in our community	£10,078	£4,999	49.60%	6	£2,500	£2,499	£0
SCAP19-21/36	Henley Rugby Football Club	Dry Leas Sports Ground - Community Training Facility Upgrade	£120,000	£60,000	50.00%	6	£30,000	£90,000	£60,000
				Total Requested £758,499	Total Suggested £320,000	Budget £320,000	Remaining £0		

Officer recommended award levels (budget permitting)

Scoring and award matrices

Award matrix:

SCORE	PRIORITY LEVEL	AWARDS (all awards are subject to sufficient budget. Medium priorities will only receive funding if there is budget left after all the high priority projects are awarded).
10 -13 points	High priority	Award full amount requested - budget permitting (capped at 50 per cent of the cost unless we allowed them to request more and they meet the criteria for an exception).
5-9 points	Medium priority	Award between 50 and 75 per cent of the amount requested, depending on their score - budget permitting
0-4 points	Low priority	No funding

Extra facilities/activities

Points	Criteria to score	Examples
0	The project doesn't allow any activities to take place or provide a facility for the community's use.	A decorative village sign doesn't allow any community activities to take place or give the community a facility to use.
1	The project replaces existing facilities or allows existing activities to continue. or The project moderately improves a minor community facility or activity.	It replaces furniture in the village hall with like-for-like replacements. Replacing existing park benches with longer-lasting ones.
2	The project moderately improves or extends a substantial community facility or activity. or The project significantly improves or extends a minor community facility or activity. or The project provides a new minor facility or activity for the community.	Replacing the chairs in the village hall with more comfortable ones or improve a play area to cater for more ages. Buying replacement boats for a small canoeing club. Installing three new noticeboards in the village.
3	The project will provide substantial new facilities or activities to the community. or The project significantly improves a substantial community facility.	Creating a brand-new play area where there wasn't one already. Adding a large extension to a village hall.

Deductions	Deduct one point if the project reduces the activities/facilities on offer. Deduct two points if the project removes a community facility or reduces/stops existing activities taking place.	Like a project to overhaul and landscape a car park that reduces the number of parking spaces. Demolishing an old skatepark without replacing it with anything.
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Community Benefit

Points	Criteria to score	Example
0	The project offers little or no direct benefit to the community.	A decorative sign or boundary wall with no other purpose
1	A single sport or special interest group, like an art group, will benefit. However, if a sport club wanted to upgrade their pavilion and other groups frequently use it as well, it can score more.	A project to buy cricket pitch covers, IT equipment for a photography club or landscaping a nursery's garden is only benefiting their members/users.
2	Two or more specific groups will benefit. The project will have a significant impact on the health or wellbeing of one group	A football club is upgrading its changing room, which a hockey club also use Specialist equipment for a centre working with severely disabled people.
3	The project will provide a facility that's open/available to anyone to access, (not just members) Limit the maximum score for projects on sites owned by religious organisations to two points, as they can limit who can access them under special rules in the Equalities Act.	Play areas, community building or recreation ground. (e.g. a church hall or Islamic centre)
Deductions	Deduct at least one point if the project will reduce (two points if it totally removes) an existing benefit to the community without replacing it. Remove one point if there are concerns over the ownership/lease of the property.	Replacing a recreation ground with tennis courts for a member's club (open community benefit is reduced as only tennis members will benefit going forward). Like the term of their lease is too short or their ownership evidence is unreliable.

Finance

Points	Financial overview
0	They don't have a plan of how they'll fund the rest of the project and haven't secured any other funding yet. They haven't given details of how they'll fund the ongoing maintenance and eventual replacements.

1	<p>They've got a funding plan but haven't applied for all of it yet.</p> <p>or</p> <p>They've applied for all the other funding needed but have secured less than 50 per cent so far.</p> <p><u>They've budgeted for the ongoing maintenance but don't say how they'll fund eventual replacements in the future (if applicable).</u></p>
2	<p>They've applied for all the funding needed and have already secured over 50 per cent of the balance.</p> <p><u>They've budgeted for the ongoing costs and have a general idea how they'll fund replacements eventually (if applicable)</u></p>
3	<p>They've secured all the other funding needed for the project already (including if they're funding the rest themselves).</p> <p>or</p> <p>The organisations have requested 100 per cent of the cost and have provided evidence that they've lost a funder, can't raise money themselves (e.g. via precept) and can't apply for other grants/funding.</p> <p><u>They've budgeted for the ongoing costs and have a fund/account/pot saving for the replacements in due course.</u></p>
Deductions	Remove one point if the organisation's finances suggest they could contribute towards the cost but aren't, remove two points if they can afford the whole project without any funding.

Other potential deductions/considerations:

- Their chosen supplier doesn't appear to offer value for money (their other quote was significantly cheaper for the same work).
- They have only provided one quote stating there is no alternative, but officers have found otherwise.
- Their start dates are too soon to work with our decision-making timeline for the scheme, unless we gave them permission to make an exceptional application before submitting their application.
- They are doing lots of small, similar projects instead of doing all the work in one go, which would be more cost effective.
- The community don't support the project or would prefer a different solution.

Carbon reduction/energy saving/renewable energy

Points	Criteria to score	Example
0	<p>The project does not include any energy saving or renewable energy proposals</p> <p>Or</p>	<p>A project to upgrade toilet facilities in a community hub does not include energy saving features such as light sensors or water saving urinals</p> <p>A boiler is replaced with a more efficient one but only meeting building</p>

	The project includes measures which will lead to energy saving improvements, but only through meeting building regulations and no more.	regulations A project to extend a village hall, proposes an extension built with cavity wall insulation that meets building regulations and no more (i.e. does not consider an even higher specification)
1	The project includes implementation of a range of good energy and/or water saving proposals. An energy audit is always recommended to highlight the most cost-effective energy saving improvements	Draught proofing is installed A timer is added to heating controls Lighting sensors are installed, to turn off when no movement is detected. Push taps or sensor taps are installed Energy saving lighting is installed in a kitchen area
2	The project includes implementation of significant energy and/or water saving proposals, based on an energy audit. or A project includes implementation of energy saving proposals and a renewable energy technology	A project to refurbish a village hall includes upgrading all building lighting to high energy saving standards and implementing appropriate controls. A project to renovate a community building includes fully upgraded insulation and a building management system A project to upgrade a pavilion includes installation of solar panels, or ground source or water source heat pumps. A project to expand a sports facility includes installation of EV charging points for electric vehicles. A project installs a new rainwater harvesting system A project ensures energy saving features are a high-profile feature of the facility, with energy monitors in public areas and information about the savings achieved presented in a clearly visible and attractive manner to users.
3	The project delivers the benefits achieved as above (two points criteria) and in addition: The project adopts a long-term, costed plan to make the facility carbon neutral and is taking substantial first steps in the project plan Or	A carbon neutral facility is one that minimises its energy use, uses renewable technologies where possible, and then balances any CO ₂ emissions released into the atmosphere by a CO ₂ reduction elsewhere.

	<p>The project invests substantially in renewable energy that will provide more energy than the facility itself requires (carbon positive)</p> <p>Or</p> <p>The project demonstrates an innovative technology and has a communications plan for dissemination of the results across the district</p>	<p>Solar panels are installed with a surplus of electricity. This could, for example, provide electric vehicle charging infrastructure for the local community or be used to supply neighbouring buildings via a private wire network.</p> <p>An innovative technology is installed. For example, one new energy technology is 'Vehicle to Grid', which uses the extra power stored in electric vehicles to provide energy to the national grid at the end of the day when electricity demand across the network is at its peak.</p>
Points for projects with no/little on-going carbon footprint		
1	The project has a good impact on health and well-being and has little/no ongoing carbon footprint	Example projects include a playground refurbishment, new boats for a rowing club

Cholsey Parish Council	Ref	SCAP19-21/48
Purpose built Happy Hub accommodation		

Total project cost	£167,032	SCAP grant requested	£50,000
Organisation's contribution	£117,032	Total other funding applied for but not yet secured	£0
Other secured funding	£0		
Funding still needed for the project	£50,000	Organisation's latest bank balance	£153,991

Previous grants

SNHB\926 New Cholsey pavilion £250,000 (2012)

Scoring

New facilities or activities This project extends a current community facility, which will allow activities currently taking place to continue in purpose built accommodation. They currently occupy a sports changing room, which is reverting to its original purpose in summer 2020. The purpose built accommodation will provide substantial new facilities for the expansion of activities and for new activities to take place.	Score	3/3
Community benefit The project provides facilities that are open to all and free of charge to access, allowing them to score maximum points. The organisation's Family Support Workers help vulnerable families with confidential advice and guidance, as well as providing a purpose built space to cater for up to 200 visitors per week.	Score	3/3
Finance The organisation has secured all of the funds for the project and have provided details of how they will maintain a budget for replacement / repair works.	Score	3/3
Carbon reduction/energy saving/renewable energy The project includes implementation of a range of good energy and/or water saving proposals but would require more significant measures, based on an independent energy audit, to score an extra point.	Score	1/3
Consultation Formal consultation has not taken place, but as the childrens group is already in operation and sees as many as 200 parents and children a week it is clearly valued by the community. Colleagues from S106 and equality officers are generally supportive of the project.		
Project completion within timeframe The project is expected to take 3-4 months to complete, so should have no issues completing within the scheme time-frame.		
Financial and project management plans The organisation has said they would be unable to contribute more to the project due to their other commitments.		
DEDUCTIONS, CONCERNS AND OTHER CONSIDERATIONS Officers recommend funding the full grant as requested, based on scoring the project as high priority.	Total score	10/12
	Recommended Grant	£50,000

Applicant responses	
Details of the project	The Happy Hub has been in existence for four years, using the changing rooms at The Pavilion. On a weekly basis the Hub can see as many as 200 parents and children aged 0-5. Our football club has come back into existence and will need to resume use of the changing rooms. It is not practicable for the two organisations to share the space. As a result we will need to create purpose built accommodation for the Happy Hub.
Where will the project take place?	The Pavilion, Station Road, Cholsey, OX10 9PT
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	This project will replace an existing facility and is necessary because we are losing the space we currently use. The Happy Hub has up to 200 visitors per week, parents and young children (0-5), expectant mums also come along to a dedicated baby group. The new space will be larger than the existing activity room and will gain a kitchenette, small meeting room that can double as a sensory space, purpose built storage and an office. We will also gain direct access to the play area in the park. Decent storage, the kitchenette and direct access to the play area will enable us to offer a larger range of activities to the children. The larger space will allow for group play/activities.
What new activities will take place because of this project?	Having a purpose built space will be very exciting for the Happy Hub and will mean we are able to offer a wider range of activities such as cooking, outside games, a greater breadth of books and equipment as well as having a larger area for group activities. The small meeting room will give us space for 1:1 meetings with parents, often new parents can have specific needs that we can meet or signpost them on to another organisation. We are hopeful that the purpose built nature of the space will drive use of the Happy Hub.
Community benefit	
Who will benefit from your project?	The Happy Hub is used by up to two hundred children and adults a week, from expectant mums to lively five year olds to families who are having money worries. The centre is open six days a week, including school holidays, the only centre in the area that is, providing a lifeline for families. Most of the funding comes from the Parish Council, with the balance from donations. The staff are trained in safeguarding, listening skills as well as music and movement and 'real play' to promote motor skills and confidence in children, and are able to signpost users in the direction of other organisations that may be able to help them. We have been able to directly help some families with difficulties and have helped others to get the benefits they need as well as assisting with form filling and researching other organisations for help. The small meeting room will allow us a degree of confidentiality that we have not previously had. Over the course of a year we offer courses in sign language, baby massage, paediatric first aid. The new facility, with its kitchenette, will allow us to run some basic skills (cooking) courses and to prepare foods which are grown on the allotment. Children will have the opportunity to see where food comes from from seed to plate. We will also be able to provide healthy snacks and a 'snack time' for children to sit together and enjoy healthy foods.
How did you identify a need in the community for your project or service?	The Happy Hub is already up and running, but we will be losing our rooms in September of 2020. It is imperative that we are able to keep this vital facility running. The current service runs from barely converted changing rooms and, whilst predominantly users come from Cholsey and its environs, we also attract users from all over South Oxfordshire. The service is free at the point of use, but we encourage donations from users. As Cholsey grows, more and more new users are being identified with issues of isolation and loneliness which we are able to help overcome.
What difference will your project make in your community?	The new purpose built building will enable the Happy Hub to broaden its offer and the extra space will give us the opportunity to attract more users. The issue for us isn't so much the difference that this will make, but the difference that will be made if the Happy Hub is no longer here.

	<p>Many local mums have told us that the Hub was a life-saver for them when their children were young. we are of the opinion that it is critical that this service is maintained. New homes in the village and surrounding areas mean there are more and more young families to use this service, often moving from other parts of the country, who need to be able to connect with others. With new users registering every week from all walks of life, our Family Support Workers are identifying needs and supporting young families every day. The relationships that we are able to foster between these families promotes a stronger community that feels supported and more able to cope. We are continually developing our professional training and regularly offer taster sessions for pertinent courses.</p> <p>Families often come to us for a period of time when they are struggling and are then able to move on unaided. These success stories often lead to their friends coming to the groups and the user base is constantly growing. The new building will allow us to accommodate more families and this growth will be monitored for future reference.</p>
Finance	
Please give us details of any existing financial commitments?	Whilst we have a number of regular commitments - salaries, utilities etc, CIL monies are ring-fenced and can only be spent on capital projects.
Carbon reduction/energy saving/renewable energy	
In the light of its Climate Emergency Declaration, the council has an ambitious target to work towards a carbon neutral district by 2030.	The new building will be insulated beyond the requirements of building regulations. The heating will be added to our existing air source heat pump. The toilets in the existing building use grey water recycling technology. All lighting will be LED. Cholsey Parish Council has also declared a Climate Emergency and we are working towards carbon neutrality as our watchword.

Berinsfield Parish Council	Ref	SCAP19-21/53	
Provision of outdoor gym equipment			
Total project cost	£20,400	SCAP grant requested	£10,000
Organisation's contribution	£10,400	Total other funding applied for but not yet secured	£0
Other secured funding	£0		
Funding still needed for the project	£10,000	Organisation's latest bank balance	£251,232

Previous grants

SC17-18/33 Loddon Avenue Play Area, Berinsfield £33,922 (2017)

CGSB12 Defibrillator £856 (2017)

CGSB12 Purchase two new Marquees £1,225 (2018)

Scoring

New facilities or activities The project will provide a substantial new activity for the community through the provision of outdoor gym equipment, complementing an existing play area.	Score	3/3
Community benefit Outdoor gym equipment will be available to anyone to access, particularly beneficial to anyone who cannot afford to join an indoor gym and will encourage teenagers to use the new facility.	Score	3/3
Finance All funding secured with contribution of £10,400 from the parish council which comes from their Solar Farm fund. The parish council will maintain the equipment through their precept.	Score	3/3
Carbon reduction/energy saving/renewable energy The project has a good impact on health and well-being and has little/no ongoing carbon footprint	Score	1/3
Consultation Residents were consulted on how they wanted the Solar Farm's payment to be spent for the benefit of the parish. Outdoor gym equipment came out as the highest priority. Equality officers support the project.		
Project completion within timeframe With all the funding in place, the work is expected to start 1 May 2020 and complete by 1 June 2020.		
Financial and project management plans Financial and project management plans are as expected for a project of this size. The parish council's contribution has come from the Solar Farm fund, with further projects planned for the remaining money.		
DEDUCTIONS, CONCERNS AND OTHER CONSIDERATIONS Officers recommend funding the full grant as requested based on scoring the project as high priority.	Total score	10/12
	Recommended Grant	£10,000

Applicant responses	
Details of the project	Following a consultation exercise with residents which has taken place during 2019, it has become apparent that they would like to have outdoor gymnastics equipment on the recreation ground in Berinsfield.
Where will the project take place?	OX10 1NX
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	The project will provide new equipment to complement existing play area. Gym equipment will be available to everybody, but will be particularly beneficial to anybody who cannot afford to join an indoor gym, but who would like the opportunity to keep fit. Will also encourage teenagers to keep fit.
What new activities will take place because of this project?	The provision of outdoor gym equipment will provide a new activity in the village. The only option residents have to use gym equipment in the village at the present time is in the Abbey Sports Centre and some people cannot afford to join the gym there.
Community benefit	
Who will benefit from your project?	All residents who wish to use the equipment will benefit from it. As it will be located on a public recreation ground there will be no restriction as to who can use it and if any local groups wish to use it they will be welcome to do so as long as they do not prevent the public also using it. It is not envisaged that the children from the primary school will use it.
How did you identify a need in the community for your project or service?	The Parish Council received the sum of £50,000 as a one off payment in respect of the Solar Farm at Wally Corner, Berinsfield. A consultation was carried out among residents to find out what they would like to do with the funds. Several suggestions were made and these were assessed to see if they met the criteria set out by the company who paid the funds to the Parish Council. This resulted in ten suggestions meeting with the criteria and residents were asked to prioritise them in the order in which they would like to see facilities provided. The provision of outdoor gym equipment was by far the highest priority so the Parish Council agreed to try and obtain match funding in order to be able to provide outdoor gym equipment. The Parish Council hopes also to carry out some of the other projects suggested by residents from the funds also.
What difference will your project make in your community?	The residents requested the outdoor gym equipment and the Parish Council believe it will encourage them to use it to keep fit and possibly also encourage them to join in other activities, walking, running, which are free of charge and possibly football and other team sports, depending on the cost. The Parish Council will ask residents for feedback through its website and through the Parish Magazine.
Finance	
Please give us details of any existing financial commitments?	See draft budget above.. The Parish Council does have commitments for salary, ground maintenance and running services in Berinsfield, including those County Council works which P.C. does free of charge. The balances contain £2506.63 CIL and £50,137 Solar Farm fund. P.C. contribution will come from Solar Farm fund. This was a lump sum. £9,000 in current account is grant for Neighbourhood Development Plan from Locality.
Carbon reduction/energy saving/renewable energy	
In the light of its Climate Emergency Declaration, the council has an ambitious target to work towards a carbon neutral district by 2030.	Another of the suggestions from residents for use of the Solar Farm funds was the provision of solar lights around the gym equipment and the existing play area. The Parish Council is currently looking into this suggestion. The Parish Council does not have an energy audit as the solar lights would be used outside. There are electric street lights on the recreation ground but they do not really cover the area where the proposed gym equipment will be located.

Tetsworth Memorial Hall	Ref	SCAP19-21/41
Alterations and refurbishment including kitchen, heating, car park, insulation, storage, audio		

Total project cost	£93,172	SCAP grant requested	£46,586	
Organisation's contribution	£10,000	Total other funding applied for but not yet secured	£37,500	
Other secured funding	£0	Parish Council CIL cont. £10,000 (unsecured, included in total applied for)		
Funding still needed for the project	£83,172	Organisation's latest bank balance £25,112		

Previous grants

CO15k£\761 Improvement of facilities £68,528 (2011)

Scoring

New facilities or activities The project significantly improves a substantial community facility by completing the final phase of upgrading the refurbishment of Tetsworth village hall (also known as the memorial hall). This phase includes a new kitchen to provide catering facilities that meet current standards, efficient heating for year-round use, and improved car parking.	Score	3/3
Community benefit The village hall is open to anyone to access and hire its facilities.	Score	3/3
Finance The organisation has applied for all necessary funds to undertake the project but only have their own contribution secured. Ongoing maintenance will be funded from hire charges of the hall.	Score	1/3
Carbon reduction/energy saving/renewable energy The project includes implementation of energy saving proposals and a renewable energy technology based on an independent energy audit.	Score	2/3
Consultation The organisation has consulted with residents through questionnaires, public meetings and feedback from hall users. Colleagues from S106 confirm there is no S106 funding available. Equality officers support this project.		
Project completion within timeframe Estimated start date of works June 2020, which is likely if all funding is confirmed by April 2020, to be completed September 2020.		
Financial and project management plans The organisation has attached plans and all elements of the project have been included in the quotes provided. The organisation has plans for a restricted fund for ongoing costs in place and its contribution seems reasonable. No other funding has been secured.		
DEDUCTIONS, CONCERNS AND OTHER CONSIDERATIONS Officers recommend funding 63% of the requested amount as it is a medium priority project. A higher award is not possible due to the budget available. Officers have some concern that there is still £53,832 to raise to complete the project.	Total score	9/12
	Recommended Grant	£29,340

Applicant responses	
Details of the project	<p>Kitchen kitchen doesn't meet standards to prepare/cook food, plan is to remove wall separating store and kitchen to create a larger kitchen to meet environmental health requirements and also create an additional serving area and meet Access Audit concerns</p> <p>Heating/hot water Replace the 1980's electric heating in the hall and mixture of other electric heaters and electric water boiler with Air Source heat pump.</p> <p>Garden/patio doors Reinstate doors to the rear garden and construct shed and storage area</p> <p>Car Park Replace gravel with a solid permeable surface</p> <p>Meeting room Increase insulation</p> <p>Audio/Induction Loop Install equipment to address access audit concerns</p>
Where will the project take place?	Tetsworth Memorial Hall, High Street, Tetsworth, Thame, Oxon OX9 7AB
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	<p>The project replaces the heating and water heating with better functioning renewable energy powered heating and will enlarge the kitchen to provide a kitchen that meets with environmental health requirements as well as addressing the kitchen size concerns highlighted in our access audit.</p> <p>The fitting of audio equipment and Induction Loop addresses a concern raised in the access audit.</p> <p>We are securing an area outside for storage that will include a shed and somewhere safe for bins and rubbish.</p> <p>Insulating the meeting room and kitchen ceilings will improve both rooms to conserve heat.</p> <p>Replacing the gravel in the car park with permeable tarmac will still allow water to get into the ground and will be much better for pedestrians to walk on and will stop the problem of children throwing the gravel at people and the windows.</p>
What new activities will take place because of this project?	<p>The kitchen alterations will enable groups to now prepare food on site for example the weekly coffee shop hopes to be able to expand to a lunch club, The Senior Citizens Christmas Party will be able to have a proper hot Christmas meal and the Parent and Toddler group will expand to include lunches.</p> <p>The Community will be able to have a fully functioning community building for them to use for family celebrations including weddings, Birthdays, Christenings and anniversaries.</p> <p>The improved heating will mean that organisations in the area can use the hall year round for fundraising instead of avoiding January and February when the hall is difficult to get to a comfortable sitting temperature.</p>
Community benefit	
Who will benefit from your project?	<p>Parent and Toddlers Drop in Group Senior Citizens Christmas Party Tuesday Coffee Shop - working on all ages meeting and talking together Tetsworth Primary School - use as their hall for PE and other classes as well as fund raising weekly TAI Chi Classes 2 x weekly Childrens Dance Classes weekly Youth Tuck Shop Home based workers use as meeting room</p>
How did you identify a need in the community for	We have conducted a number of village questionnaires over the past ten years and spoken at public meetings about hall use and its facilities and lack of facilities.

your project or service?	<p>We have used our village newsletter to ask for opinions</p> <p>We also talk to people who use the hall and those who inquired about using the hall and decided not to go ahead with the booking.</p>
What difference will your project make in your community?	<p>We hope to have a fantastic community building for use by everybody to use to celebrate and meet, keep fit and be entertained.</p> <p>By providing this community facility we bring back together a community that has been increasingly becoming a commuting dormitory.</p>
Finance	
Please give us details of any existing financial commitments?	<p>We have earmarked funds of £5,500 for essential external decorating in the spring and for due diligence have earmarked one years running costs of £7,900</p> <p>We have weekly costs of £32.50 for a cleaner.</p> <p>We continue to have income from our hirers and have many bookings already in for next year, including planning inquiries. We are also currently renting our own office to a local business to generate additional income.</p>
Carbon reduction/energy saving/renewable energy	
In the light of its Climate Emergency Declaration, the council has an ambitious target to work towards a carbon neutral district by 2030.	<p>The biggest change we are making is to change to renewable energy (Air Source Heat Pump) which will replace our 40 year old electric heating in our main hall and our other mixed heating through the rest of the building.</p> <p>We will be increasing the insulation in the meeting room.</p> <p>The Kitchen will have its ceiling lowered and insulated.</p>

Culham Parish Council	Ref	SCAP19-21/38
Culham Playground		

Total project cost	£75,500	SCAP grant requested	£37,750
Organisation's contribution	£6,000	Total other funding applied for but not yet secured	£31,750
Other secured funding	0	£3,973 CIL not yet secured (included in total applied for)	
Funding still needed for the project	£69,500	Organisation's latest bank balance	£19,070

Previous grants

None

Scoring

New facilities or activities The project will provide a substantial new facility for the community through the installation of a new playground and outdoor gym equipment in Culham. Only limited play equipment currently exists with no outside gym equipment.	Score	3/3
Community benefit The new equipment will be open to anyone to access, including families and adults in the village. Provision will also be made for disabled children.	Score	3/3
Finance The parish council has a fundraising plan in place but less than 50% secured, relying on a successful £27,777 bid from FCC Communities Foundation which is due 31 March 2020.	Score	1/3
Carbon reduction/energy saving/renewable energy The project will have a good impact on health and well-being and has little/no ongoing carbon footprint.	Score	1/3
Consultation A residents survey was undertaken in 2014 to consult households about how they wanted the recreation ground to be improved, including exercise equipment and play equipment to meet a wider range of ages and to meet the needs of more families moving into the area. Equality officers support this project.		
Project completion within timeframe Providing additional funding can be secured, the estimated start date is 1 September 2020 and will be completed 1 November 2020.		
Financial and project management plans The project management plan is as required for a new playground and the organisation has provided a maintenance plan with regular inspections and ongoing commitment to fund repairs.		
DEDUCTIONS, CONCERNS AND OTHER CONSIDERATIONS Officers recommend funding 58% of requested amount as it is a medium priority project. A higher award is not possible due to the budget available. Officers have some concern that there is still £47,605 to raise to complete the project. Condition - benches need to be a suitable height to be accessible for members of the community with mobility issues. One picnic bench should also be accessible for wheelchair users.	Total score	8/12
	Recommended Grant	£21,895

Applicant responses	
Details of the project	This project is to install a brand new playground in the village of Culham. We are a community of around 450 people, including many children of varying ages. We currently have limited recreational/play facilities in the village, our old playground has been condemned and will be removed. The playground will act as the hub of the village for families, having recently lost our Culham Parochial Primary school.
Where will the project take place?	Culham Recreation ground, The Glebe, Culham OX14 4ND
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	<p>This project will provide new outside adult exercise equipment around the perimeter of the recreation ground. This will allow local adult residents to stay active while using this new equipment.</p> <p>In addition new play equipment, benefiting both the younger preschool age group and older children will provide an active and engaging environment for them. A number of the pieces of equipment are inclusive and suitable for use by children with disabilities.</p> <p>New picnic benches around the site will enable the community to come together and create an inviting social atmosphere around the playground.</p>
What new activities will take place because of this project?	<p>This project enables new playground activities (for all age groups of children, as well as children with a disability) - as we currently have very limited playground facilities and recently some of the equipment has been condemned and removed. The new picnic benches enable new social seating and eating facilities.</p> <p>The new adult exercise equipment will allow adults in the community to exercise/keep fit around the perimeter of the recreation ground. This is something that we don't currently have.</p>
Community benefit	
Who will benefit from your project?	<p>The play equipment has been selected as it serves a wide age range; from toddlers and pre school children in the podseat swings, the slide and the tunnel, to older children/teenagers in the sling rotator and 30m cableway. There is a basket seat and a sunken trampoline that are accessible for children with disabilities.</p> <p>Parents and carers will benefit from the project as they will be able to join in with the children or they can relax and watch from the picnic bench seating scattered around the playground.</p> <p>Older teenagers and adults can keep fit and active using the exercise equipment surrounding the park.</p>
How did you identify a need in the community for your project or service?	A resident survey was undertaken by the Parish Council in 2014 asking what they would like to see in the recreation ground. Quotes were originally obtained in 2014, however this did not progress to applying for grants at that time. The Parish Council has recently renewed efforts to move this project forward, due to the condition of the current playground equipment and the number of families with younger children moving into the village. The feedback from the original survey included request for exercise equipment for adults, as well as play equipment aimed at a larger range of ages. These requests were taken into consideration/acted upon when planning the new playground design.
What difference will your project make in your community?	<p>Providing new play equipment for a wide range of age groups and children with disabilities. Creating a social meeting place for families to gather. Encouraging the community to stay/get fit and active.</p> <p>We can measure this success by seeing the equipment in use and gaining feedback from residents.</p>
Finance	
Please give us details of any existing financial commitments?	<p>Salary Commitments £3045 Grass Cutting £8000 Insurance £360 Audit £380 Admin £300 Rent for recreation Field £750 Emptying Dog Bins £140 Tree Work £1500 Income from precept £15,500 (at least - figure not yet confirmed for next year) A prudent reserve is held as part of the financial risk assessment of the Council.</p>
Carbon reduction/energy saving/renewable energy	
In the light of its Climate	All of the play and outdoor gym equipment maybe recycled. It is all manufactured

Emergency Declaration, the council has an ambitious target to work towards a carbon neutral district by 2030.	in the UK, helping to reduce the carbon footprint and a tree is planted for every piece of outdoor gym equipment sold to offset the manufacturing process. The outdoor gym company we work with has always cared for the planet and in 2012, invented Green energy gyms that recycle kinetic energy into electricity. These gyms featured at both COP21 and COP22, the Global Climate Change conferences in Paris and Marrakech.

Brightwell cum Sotwell Parish Council	Ref	SCAP19-21/20
Resurfacing of tennis courts and installation of new tennis practice wall		

Total project cost	£25,981	SCAP grant requested	£10,058
Organisation's contribution	£6,000	Total other funding applied for but not yet secured	£0
Other secured funding	£9,923		
Funding still needed for the project	£10,058	Organisation's latest bank balance	£131,954

Previous grants

SCap18-19\65 Mackney Lane Refurbishment £23,979 (2018)
CU25k\116 Kings Meadow Adventure Play Equipment £8,000 (2006)

Scoring

New facilities or activities The project significantly extends a minor community facility through the resurfacing of the village tennis courts and the addition of a practise wall.	Score	2/3
Community benefit The tennis courts are open to the public as well as the Tennis Club, and the new court surface will be marked with new basketball or netball lines to enable new activities to take place.	Score	2/3
Finance All the other funding has been secured, including £3,000 from Sport England. The courts will be maintained by the parish council and any future replacements by the Tennis Club's future fundraising and reserves.	Score	3/3
Carbon reduction/energy saving/renewable energy The project has a good impact on health and well-being and has little/no ongoing carbon footprint	Score	1/3
Consultation The BCS Community Led Plan, published in 2014, identified the need for improved play equipment, and highlighted the value of the tennis courts. Equality officers support this project. Leisure officers support this application in principal but would strongly recommend the following conditions: 1. the replacement facilities meet the national governing body standards. 2. A competent person signs off the project.		
Project completion within timeframe With funding in place, the 4 May 2020 start date is possible, with completion 12 June 2020.		
Financial and project management plans The plans are sufficient for resurfacing the courts and providing a new practise wall. All funding has been confirmed.		
DEDUCTIONS, CONCERNS AND OTHER CONSIDERATIONS Officers recommend funding 58% of the requested amount as it is a medium priority project. A higher award is not possible due to the budget available. Leisure conditions: The replacement facilities meet the national governing body standards. 2. A competent person signs off the project.	Total score	8/12
	Recommended Grant	£5,834

Applicant responses	
Details of the project	Kings Meadow Tennis Courts owned by the Brightwell cum Sotwell Parish Council are open to all parishioners and a tennis club. The playing surface laid in 2002 is all-weather tarmacadam and players' safety is of paramount importance – after 17 years of wear (average recommended replacement for this surface is 10 years), the playing surface has lost most of its All-weather feature when damp/wet and requires resurfacing. The survey of parishioners (every household) during the development of the BCS Community Led Plan published in 2014 identified the need for improved play equipment, particularly for the young - practice wall.
Where will the project take place?	Kings Meadow, Brightwell cum Sotwell, Oxon, OX100QH
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	The resurfacing of the two tennis courts will replace them like for like and as a result, improve the quality of the playing surface and the all-weather characteristics improving safety for players. The erection of a new Tennis Practice Wall will become a permanent fixture of the court infrastructure and create an extra facility for use by Brightwell cum Sotwell parishioners of all ages.
What new activities will take place because of this project?	The resurfacing will ensure the opportunity of playing and starting a basketball and or netball club. Resurfacing of the courts will ensure that the courts do not have to be closed due to health and safety reasons because the playing surface is not safe and the extension of the playing surface will enable the use of the new tennis practice wall by all age groups and wheelchair players. The practice wall will provide the opportunity for all who use the courts to practice or warm-up, especially those starting to learn to play tennis. In particular, the wall will be very useful for young players enabling them to practice on their own without embarrassment and as a result, develop the skills and confidence to play on the courts. Further, the wall can be used by tennis coaches for teaching all age groups and will improve the effectiveness of the coaching.
Community benefit	
Who will benefit from your project?	Groups using the Tennis Courts Brightwell cum Sotwell Parishioners The courts are available to be used by all Brightwell cum Sotwell Parishioners – 1,550 Parishioners of whom 300 are up to 18 years of age (2011 Parish Survey). LTA Qualified Coaching for up to 20 juniors, from 4 to 12 years is delivered every week of the year by the National Tennis Association. The Facilities (Courts and Club House) are provided for “Go Active” Tennis Coaching for juniors and Over 60’s in conjunction with SODC, with aim of improving fitness and wellbeing Brightwell cum Sotwell Kings Meadow Tennis Club BCSKMTC has, in 2018/19 -187 Members and Friends Registered with LTA of whom 162 are paid up members of BCSKMTC in 2019, including 65 junior members 4 to 18 Years Old. Tennis Camps are held during the Easter and Summer School Holidays open to all Parishioners delivered by LTA Qualified coaches from the National Tennis Association Brightwell cum Sotwell CE Primary School The courts and club house are also used by the Brightwell (CE) Primary School, Located adjacent to the Courts – Weekly Coaching is delivered as part of the summer term curriculum for Circa 60 Pupils.

How did you identify a need in the community for your project or service?	<p>During the development of the Brightwell cum Sotwell Community Led Parish Plan (CLPP), published in 2014, all 620 Properties in the parish were canvassed by a team of 30 Parishioners with a written questionnaire to inform the CLPP, achieving a 68% response.</p> <p>The questionnaire included questions regarding the facilities Parishioners wished to see improved or made available. The need for new play equipment for all ages was identified and the need for the tennis courts identified.</p> <p>As a consequence the Parish Council spent circa £9,000, erecting new perimeter fencing, and deep cleaned and repainted the courts. As a result of this action, the Kings Meadow Tennis Club was able to be reformed/reformed in 2013.</p>
What difference will your project make in your community?	<p>The courts will not have to be closed due to health and safety risks from the degraded playing surface.</p> <p>The courts will continue to be open to all parishioners to use so contributing to their health and well-being, all year round</p> <p>The tennis club will be able to continue to operate and provide a family orientated past time as well as delivering tennis coaching for young people to learn a life skill.</p> <p>The erection of a tennis practice wall will provide the opportunity for particularly young people, to try tennis and practice on their own.</p> <p>The courts are located adjacent to the school and have become a focal point within the village which helps maintain a feeling of community.</p> <p>The BCS CE Primary School will be able to provide tennis coaching as part of the school curriculum to 60 pupils each year teaching a life skill and as a result, the school is able to enter interschool competitions.</p> <p>The project will be considered a success if the above benefits can be maintained</p>
Finance	
Please give us details of any existing financial commitments?	<p>For the attention of the SODC Grants Team</p> <p>This statement confirms that the Brightwell cum Sotwell Parish council Clerk, Katie Fanstone has agreed with SODC Grants Scheme that copies of financial documents required to be submitted in this application form can be sent to SODC Direct and will then be added to the final submission.</p> <p>Tony Windsor, Chairman BCS Kings Meadow Tennis Club 27th November 2019</p>
Carbon reduction/energy saving/renewable energy	
In the light of its Climate Emergency Declaration, the council has an ambitious target to work towards a carbon neutral district by 2030.	<p>No electricity will be used during the resurfacing or the ongoing maintenance of the courts.</p> <p>As a result of resurfacing and repainting the tennis courts, there will be less area for moss spores to become lodged and grow.</p> <p>As a result of a smoother surface, the annual cleaning process, using an engine driven pressure washer, will require less water to effectively clean the surface. Over the projected 10-year life of the courts there will be a reduction in water usage.</p> <p>It is not possible to provide an accurate forecast of the amount of water that will be saved but it is anticipated it will be a significant amount..</p>

St Mary's Church Cholsey, PCC	Ref	SCAP19- 21/22
LAURENCE HALL CHOLSEY REPLACEMENT BUILDING		

Total project cost	£568,638	SCAP grant requested	£75,000
Organisation's contribution	£20,000	Total other funding applied for but not yet secured	£1,150,000
Other secured funding	£0		
Funding still needed for the project	£548,638	Organisation's latest bank balance	£74,065

Previous grants

No previous funding

Scoring

New facilities or activities The project will significantly improve a current minor facility, allowing it to become a much more substantial facility for the community.	Score	3/3
Community benefit The project will provide facilities that are available to anyone to access, however the score has been limited to 2 points in line with the grant scheme policy as the project will take place on a site owned by a religious organisation.	Score	2/3
Finance At the point of application the organisation had not secured any funding towards the project. They have applied for £1,150,000 in grants but are not due to hear if these applications have been successful until March - April 2020.	Score	1/3
Carbon reduction/energy saving/renewable energy The project includes implementation of energy saving proposals and a renewable energy technology based on an independent energy audit.	Score	2/3
Consultation The organisation has undertaken extensive consultation with the community, and has taken on board the feedback when planning the project. In general colleagues were supportive of the project, the equality officers questioned if there would be ramp access into the garden area and if the doors would also have push-button opening ability.		
Project completion within timeframe They have a detailed project plan, and a number of people involved with the project. They are anticipating a project start date, of June 2020. However officers have concerns that £548,638 still needs to be raised to meet this timeframe		
Financial and project management plans The organisation has yet to secure any funding for this project beyond their own contribution. They would not appear to be able to fund the project much more than they have already committed, which means the project could be in jeopardy if the additional funds are not found.		
DEDUCTIONS, CONCERNs AND OTHER CONSIDERATIONS Officers have been able to score this project highly acknowledging the impact this project will undoubtedly have on the community, and the impressive energy saving measures included in their plan. There are significant concerns about how much money the organisation still needs to raise in order to start the project within the timeframe. Officers are therefore not recommending an award in this round of funding to enable those projects that have more of their finances in place to get off the ground.	Total score	8/12
	Recommended Grant	£0

Applicant responses	
Details of the project	Nearly 100 years ago the village of Cholsey was bequeathed a Hall in memory of Dudley Laurence who gave his life in the Great War. Now unfortunately this timber framed building is way beyond any form of economical repair. The proposed replacement, as shaped by the community it supports, is of an "off site" modular construction, providing an improved layout, access, quick build time and is further enhanced by modern carbon reduction technologies. Its sustainable future objective is to adopt, adapt and improve options and opportunities for the wider community, irrespective of race, creed, colour, sexual orientation, ability or affluence.
Where will the project take place?	Laurence Hall, Church Road, Cholsey, Oxon, OX10 9PP
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	<p>The existing facility has a small church office, an electrical cupboard / store, a small musical instrument store, a furniture store / cleaners cupboard, a domestic kitchen, 2 ladies toilets and 1 gents toilet. A small undercover outdoor buggy park, 4 sheds. A hall of 103.3m²</p> <p>The replacement new facility will have, a hall of 132.5m², level access, a new dual purpose office*, a wet room and disabled toilet facility*, baby changing facilities*, separate equipment storage, flexible user storage*, a 12 seat multi-purpose meeting room*, a commercial kitchen with dedicated access*, a plant room*, a lockable cleaners room, new secure internal storage*, a full length rear canopy / dry ply area* and a general purpose independently accessed casual meeting facility*. Audio Visual facilities for Films, Lectures, Concerts*, WiFi* and ICT* facilities. External power and water*, bike racks* and much improved security*, fire alarm*, CCTV*, door entry system* and intruder alarm*.</p> <p>This project has been designed in consultation with the community around current and future needs. Recognising that the Hall meets a specific need within the existing community provision, its location and the security of its garden space are part of its USP. In the option appraisals we had clear comments about retaining the garden, improving secure storage, provision of additional rooms to hire, a substantial improvement in access and toilet facilities together with energy efficient heating, lighting and not to increase parking spaces but provide space for bicycles, all of which we have been able to do. *Denotes new facilities</p>
What new activities will take place because of this project?	<p>The design of the replacement Hall has allowed for several different activities to all take part at the same time.</p> <p>A new flexible meeting room space will allow for business meeting hire, specialist hire such as art therapy, small group after school IT learning, a variety of therapy sessions, knitting and sewing circles, senior citizen living history and storytelling. The Guides and Brownies across the district also wish to use it in conjunction with the main hall for sleep overs.</p> <p>The commercial kitchen will allow us to offer independent living cooking courses, specific cookery courses such as Thai, Indian and Chinese, it also offers the opportunity for independent hire or a meals on wheels type service point.</p> <p>The casual meeting area is completely self-contained and separate from the main ground floor and can be used for more relaxed meetings, be they youth, single gender, or private counselling sessions.</p> <p>The hall will benefit from permanent Audio and Visual capabilities where Films, Documentaries, movement to music, weddings, parties and Tea dances can all take place. The hall will also have specialist fixings to enable aerial yoga, circus rope training as well as sound reflecting properties to enhance any performances or even film / documentary recording.</p> <p>All these listed above are in addition to what we currently support, however given the additional space it may be that a few of our smaller groups could move into the meeting room, freeing up the large hall for larger activities. Ideas and opportunities are always welcome.</p>
Community benefit	
Who will benefit from your project?	<p>Currently the following operate for min 38 weeks a year</p> <p>0-5 year olds Little Fishes, play group and new mother support; Thursday toddlers, play and learn activities. Betty Bloom Dance, dance and movement activities; Shake and Make, Craft and Art activities.</p> <p>5 – 12 year olds Rainbows, pre Brownies; 1 to 1 Art therapy sessions;</p> <p>13-18 year olds Girl Guides, Cholsey Silver Band Juniors,</p> <p>18-65 year olds Little Fishes, new mother support group; Thursday toddlers, play</p>

	<p>and learn activities; Betty Bloom Dance, dance and movement activities; MV Pilates, exercise classes; Thames Tai Chi, exercise and wellbeing classes; Shake and Make, Craft and Art activities; Cholsey Silver Band.</p> <p>65+ MV Pilates and Tai Chi wellbeing classes; Cholsey Silver Band</p> <p>303 individuals regularly attend each week on average for 38 weeks of the year, these are supported by 56 volunteers. This totals 11,514 individuals per year with 2,128 volunteer session p.a.</p> <p>Casual use 62 sessions in the year, accounting for 1,565 individuals with 34 volunteers sessions p.a.</p> <p>Our intention, by attracting new opportunities, we want to achieve a 20% increase in weekly activity in the first year post completion, and 50% increase in casual use.</p>
How did you identify a need in the community for your project or service?	<p>Increasing concerns about the condition of the hall, brought about a discussion looking carefully at what could be done sustainably to improve it, however it was clear that the 100year old building was finally beyond any further repair. A decision to talk to the wider community about what, if anything, they would like to see happen to the hall, was undertaken through an option appraisal:-</p> <p>We achieved 336 views on our questions</p> <p>Age range of responses 6 to 93</p> <p>A net promoter score for the hall is -73.9 on a scale of -100 to +100</p> <p>100% of respondents agreed it was Value for Money and a great place to meet</p> <p>96% agreed that the hall needed renovating</p> <p>85% agreed the hall is outdated and needs replacing</p> <p>97% believe the hall contributes to bringing the Village together</p> <p>92% Want improved toilet facilities</p> <p>66% Want additional rooms to hire</p> <p>55% Want better access for those with an impairment</p> <p>46% Wanted more storage in the hall</p> <p>30% Want a larger hall</p> <p>30% Want WiFi installed</p> <p>27% Want a bigger kitchen</p> <p>14% Want a stage</p> <p>Plus 33 freeform comments</p> <p>The results were collated and disseminated to the village, since then 3 further open public meetings have kept everyone up to date on progress as well as articles in the Forty Magazine which is delivered to every house in the village. Achieving 100% support from the Chair's of the other community facilities and the Parish Council have reaffirmed and strengthened the needs of the community.</p>
What difference will your project make in your community?	<p>The difference to our community will be reflected in their wishes that the new replacement hall is tailor made to the current and future requirements of their community. It takes a positive step to meet in full all the current legislation and requirements as well as addressing SODC's energy efficiency aspirations. The added benefit of this efficiency is that the running costs will be significantly reduced and will be reflected in maintaining fully affordable hire charges.</p> <p>Key outcomes generated through the new design will enable greater opportunities to meet the increasing demand as well as providing additional opportunities to generate additional funds. The ongoing legacy of the building will be to provide for the foreseeable future the requirements of the community, it will continue to focus on meeting the needs of its users whilst encouraging a more diverse set of opportunities for everyone.</p> <p>The opportunity to invite more people into the space, to provide new and exciting activities, passing on their knowledge and learning from each other is key. Exploring what we can provide to those on the edges of our community, will help us prevent marginalization and create a proving ground where action research is encouraged, where individuals and groups can try out their ideas, and how links with the local business community can add further value to village life.</p> <p>We will measure our success by increased use, and a more diverse set of users, regular continued bookings of the Hall, Meeting Space, Casual space and the Kitchen will reflect that success, particularly as the latter 3 are all new revenue opportunities.</p> <p>Ultimately, we will be in a position to set aside funds to meet our Asset</p>

	Management and Maintenance plans, to build regular surpluses which will enable us to further explore and support activities for all age groups.
Finance	
Please give us details of any existing financial commitments?	<p>Existing financial commitments show the hall operating at a break even. Additional income generated is fundraising for the Hall replacement activities only. Cleaning , service costs and only minor maintenance expenditure is being undertaken.</p> <p>2017 Income £9,669 Expenditure £9,552 Income over expenditure £146 Bal b/fwd (£1,593)</p> <p>2018 Income £13,923* Expenditure £8,051 Income over expenditure £5,872 Bal b/fwd (£1,447)</p> <p>* Includes £3,889 of donations and legacies for the hall replacement.</p> <p>Surplus of £4,424. b/fwd into 2019.</p>
Carbon reduction/energy saving/renewable energy	
In the light of its Climate Emergency Declaration, the council has an ambitious target to work towards a carbon neutral district by 2030.	<p>In reviewing our options for the replacement hall several environmental factors were taken into account. The type of building, the impact on the environment and the use of modern technology as a mitigating factor.</p> <p>The building:</p> <p>The new hall will be manufactured "off site" in a modern state of the art factory where precision engineering and top level energy performance are base line activities, unusually for this type of build windows and doors are also factory fitted to ensure complete air tightness when re-assembled on site. Once the foundation is laid the panels will be delivered and erected in just 4 days, minimising disruption, and removing multiple material deliveries which would have been associated with a traditional build.</p> <p>The impact on the environment:</p> <p>By utilising the latest timber frame build technology and sourcing materials from sustainable FSC accredited suppliers we have sought to minimise our impact on the environment, indeed the preferred contractor had to meet stringent questioning on environment supply chain related activities, use of renewable resources and best practise elements.</p> <p>Use of modern technology:</p> <p>The building will be manufactured to stringent tolerances which prevent air leakage, floor screeds are ultra quick drying removing the requirement for artificial heat / drying aids, windows are triple glazed, and wall panels are heavily insulated all installed under pressure to ensure air tightness all round and an EPC rating of A+.</p> <p>Following the 1997 Kyoto agreement and further changes in the 2016 Paris accord, the world has begun to grasp the implications of the damage to our planet if things go unchecked. The public at large are now becoming more educated and our community voiced their requirements in our planning discussions, with Air source heat pumps, dual flush toilets, LED lights, shading for the rear of the building, reduction in deliveries to the site, minimal use of bricks, FSC certified renewable timber sources, and No Gas all formed part of the requirements for the tender process.</p> <p>In the documents produced by SODC's CEAC team we can meet 2 of the 7 themes, one is in relation to the infrastructure and the second is the behaviour change element, where our new hall will not only provide the A+ EPC rating and complete the build in a 17 week window, we will be able to share how we are able to bring down energy costs whilst still providing heating in winter and cooling in summer through our Air Source Heat Pump split system.</p> <p>As trustees we recognise that there are more things that we can do to address in reducing the carbon footprint, not using paper towels by providing hand driers, having light sensors fitted, water diffusers to reduce water consumption, sure stop emergency cut off valves, providing recycling points for paper, plastics, cans and to ensure all of our appliances are powered by renewable energy sources. By providing a good starting point, we are able to lead and educate by example and will be more than happy to share our knowledge with everyone.</p>

Didcot Baptist Church	Ref	SCAP19-21/18
Didcot Baptist Church Community Hub		

Total project cost	£510,342	SCAP grant requested	£75,000
Organisation's contribution	£324,378	Total other funding applied for but not yet secured	£150,000
Other secured funding	£0		
Funding still needed for the project	£185,964	Organisation's latest bank balance	£368,341

Previous grants

No previous funding

Scoring

New facilities or activities The project will significantly improve a substantial facility, allowing them to expand their current services for the community. The organisation will create new flexible rooms for hire and will relocate their café. Potential new activities will be created by attracting new groups to a more welcoming venue, for example, a new drop-in space in partnership with Didcot youth project, TRAIN.	Score	3/3
Community benefit The project will provide facilities that are available to anyone to access, however the score has been limited to 2 points in line with the grant scheme policy as the project will take place on a site owned by a religious organisation.	Score	2/3
Finance The organisation has raised well over 50% of the funds towards the project, they have identified and applied to a further 7 grant funders for the remaining project costs. At the point of application none of the remaining £110,964 had been secured. This has allowed the project to score 2 points.	Score	2/3
Carbon reduction/energy saving/renewable energy The project includes implementation of a range of good energy and/or water saving proposals but would require more significant measures, based on an independent energy audit, to score an extra point.	Score	1/3
Consultation The organisation has undertaken consultation with its own members, and with outside groups currently accessing their services. Equality officers are supportive of the project in general however questioned if the doors would be manually opened, or if they could include a push button opening system for them.		
Project completion within timeframe The project is expected to take four months to complete, so should have no issue completing within the time-frame for this grant scheme. Although they have not currently secured all the funding to do the project, so the potential start date of 1 May 2020 may not be realistic, even with a 6-12 month delay they should still complete within the required 24 month window.		
Financial and project management plans The organisation is making a large contribution towards the project themselves, and would not appear to be able to fund the project without outside support from grants. They have provided a list of all the other grants they have applied for, and have applied for more funding than is required with the realistic expectation that they may not be awarded everything they have requested.		
DEDUCTIONS, CONCERNS AND OTHER CONSIDERATIONS Officers recommend funding 58% of the requested amount as it is a medium priority project. A higher award is not possible due to the budget available. Officers have some concern that there is still £142,464 to raise to complete the project.	Total score	8/12
	Recommended Grant	£43,500

Applicant responses	
Details of the project	<p>DBC is a key community focal point in Didcot, strategically located on the 'Cultural Spine' highlighted in the Garden Town Plan. We host 13 external community groups, all focused on people's wellbeing, plus a multitude of our own initiatives meeting the needs of all ages and backgrounds. But we are at capacity!</p> <p>This project will draw together an unwelcoming frontage, an external yard, internal zero-light corridors and an internal office, into a vibrant community space delivering extra capacity for us to further our commitment to the wellbeing of townspeople. We have the staff and volunteers - we need the space!</p>
Where will the project take place?	Didcot Baptist Church, 43 Wantage Rd, Didcot OX11 0BS
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	<p>DBC is one of the busiest community centres in the town. We believe our location, our facilities and our approach to actively welcoming community involvement mark out this project as being strategically important for the town.</p> <p>This project will enlarge and upgrade the front portion of our building. The Community Hub will take a small, dated, unwelcoming entrance, draw in an external courtyard, a dark internal corridor and an under-used internal office and bring these together into a vibrant community space where all can experience the warmth of us being a welcoming church and deliver the flexibility for future growth in both community-led and internally-led projects.</p> <p>In addition to significantly enlarging the overall available space, what will emerge is a flexible environment which can deliver up to three combinations of new spaces: the whole area open as one space, plus a permutation for subdivision using commercial-level moveable sound-proofed walls.</p> <p>We will provide upgraded general toilets, a second legally compliant disabled toilet, a baby-changing space, vastly improved double-glazed windows to replace old single glazed, a new legally-compliant disabled-access entrance and vestibule. We are also adding a shower facility in anticipation of possible future projects which will include our consideration of being a SWEP facility for SODC.</p> <p>New seating will make this a comfortable space for everyone who uses our premises, whether as a 'hanging-out' space before and after their group activity, or as a new location for new groups that we can't take now as we are approaching full capacity.</p>
What new activities will take place because of this project?	<p>The Hub will provide capacity both for new activities and enhanced facilities for existing activities - and by activities we include both those that are Community-led and internally-led.</p> <p>Two specific examples will illustrate: an immediate benefit will be the relocation of our 'Coffee Break' (cafe) project from a crowded backroom to the front of the building, visible for the first time from the street, with the anticipated increase in footfall, and a possible expansion to other days of the week. The majority of our clients are non-Church and a significant proportion have learning difficulties and are brought by carers. One group come by minibus from Wantage. We never charge the carers and no item costs more than a £1. Our advertising board near the pavement attracts passers-by where people can enjoy a coffee, cake and a supportive chat. But we are full to bursting at the moment.</p> <p>A second example of a possible new initiative reflects our location near one of the main exits for Didcot Girls School. Many of the girls congregate outside the church after school, sitting on the ground and the grass (in all weathers!), just chatting. We are in the early stages of a conversation about making our new Hub available as a drop in. This could be a joint project with TRAIN, the external youth project in town that DBC co-founded but is now independent, and would provide a warm, safe space for kids to spend time after school.</p>
Community benefit	
Who will benefit from your project?	<p>Full details of the community groups using DBC are found in Doc E2 in section 3. This document includes descriptions and numbers.</p> <p>The number of beneficiaries is listed in Doc E3 in section 3.</p> <p>For ease of reference they are</p>

	<p>OASIS (Oxfordshire Autistic Society Information and Support) Indian Dance Class Yellow Submarine - for young adults with learning disabilities and autism Didcot Baby Monday Healthier You NHS Diabetes Prevention Programme Slimming World Dance Club Music Bugs U3A (3 groups - Ukulele, Singing and Photography) Baby Massage Didcot Concert Orchestra</p> <p>Not included in Doc E3 because only agreed on 19 Nov, but we have just made a room available for 2 hours a week for NHS Midwives to meet with teenage girls who are pregnant. They said they have no budget so we waived the charge.</p> <p>These are all in addition to our church groups for toddlers, teenagers, adults and senior citizens. For all details see E2 and E3.</p>
How did you identify a need in the community for your project or service?	<p>Six years ago, when planning started for this project, we undertook a full consultation on the premises both for our own members but also the external groups who used the premises - these were fewer in number in those days.</p> <p>The plan for the consultation is seen in Doc M1 below and captures the forward planning that has characterised our work in recent years. With the town due to expand rapidly, we have been aiming to position ourselves as a valuable community asset. This is captured in Doc M1.</p> <p>The outcome of the consultation is seen in Doc M2 below - this shows the bare statistics but there were also multiple 'Other Comments' about the proposed new Hub. Of course, there were diverse opinions. To one person the old entrance hall was fine - 'its only there to help us get in' - to others 'its outdated and unwelcoming'. The results of the consultation provided valuable information to begin in-depth planning about our future. We considered everything from relocating, full-redevelopment, partial-redevelopment (the option we have chosen), refurbishment (we have done that in other parts of the building) or mere redecoration.</p>
What difference will your project make in your community?	<p>The Hub is the latest investment we have made in our premises. DBC is fast becoming the go-to place when you need a base in Didcot, whether for young adults with learning difficulties or NHS Midwives needing a non-clinical environment to meet with and support pregnant teenagers. But so often, social care happens in run down, unattractive facilities, as our foodbank does! This reinforces the message that you are of less value than others.</p> <p>It doesn't have to be like that. With the new Hub we will have extra capacity, in a facility with a wow factor. Not extravagant, not over-the-top, but something that says 'you're valued'. To those who struggle with dignity issues or feeling of little worth, that message is critical! On a Monday morning when adults with special needs walk into our Coffee Break, they get a hug before they get anything else!</p> <p>So, to outcomes. We will see increased numbers using our premises and we will be able to report on that a year down the line. But our deepest desire is that we continue to move along the spectrum from where we started, with our community groups seen primarily as 'tenants' to a place where we see many of them as 'partners'. We have a vision for this and will establish means of collecting evidence of this engagement happening.</p> <p>We believe these aims are SODC aims too. On p58 of the October '17 'Didcot Garden Town' vision document you state "The... garden town will be community-focused, creating accessible and vibrant neighbourhoods around a strong town centre offer of cultural, recreational and commercial amenities that support well-being, social cohesion and vibrant communities.'</p> <p>That's us! On the Cultural Spine with amenities that deliver wellbeing and social cohesion in a vibrant environment. Together, we can do this!</p>
Finance	
Please give us details of any existing financial	<p>Please see Doc E1 (Project Plan) Table 1 page 8 for our complete 2020 budget for the running of the church.</p>

commitments?	We foresee nothing that will prevent us from completing the project.
Carbon reduction/energy saving/renewable energy	
In the light of its Climate Emergency Declaration, the council has an ambitious target to work towards a carbon neutral district by 2030.	<p>At the outset of the project we commissioned a thermal imaging report of the project - see File N1 below. All of the low-insulation windows identified on pages 1-8 of that report are being replaced as part of this project. The new Hub will be to all the latest energy saving standards. In addition we have added the following elements to the Hub build:</p> <ul style="list-style-type: none"> - Nine sun tubes will draw in light through the existing roof to the Hub, significantly reducing the need for electric light. - New Double Glazing windows to replace old single glaze in adjacent rooms and upgraded toilets as per N1 report - We are significantly increasing both the number and the quality of bike stands (exact number still to be finalised). - We have developed a travel plan to encourage cycling and walking to church (our Sept 19 Gift Day was a 'walk to church' day and the number of cars was greatly reduced so we are persevering with this, targeting one Sunday per month as 'walk to church' Sunday). - As part of our M&E design we aim to have automatic PIR on/off lights in key locations to reduce energy use. - All toilets will now be dual (low-volume) flush. <p>(Outside of this project but we aim to change all the lighting in our adjacent worship area next year, installing low-energy LED lighting.)</p>

Oxford City Athletics Club	Ref	SCAP19-21/29
Upgrade of Horspath Athletics Track to become a Multi Sports Facility		

Total project cost	£496,873	SCAP grant requested	£70,000
Organisation's contribution	£45,000	Total other funding applied for but not yet secured	£401,000
Other secured funding	£10,000		
Funding still needed for the project	£441,873	Organisation's latest bank balance	£72,316

Previous grants

Volgrant/27 £750

Scoring

New facilities or activities The project will significantly improve a substantial community facility by re configuring the current building to become an Access to all multi sport venue. This will enable the organisation to undertake a number of new activities (which have been listed on the application form)	Score	3/3
Community benefit The project will provide a facility that includes a significant number of activities that are open to everyone, not just members. The organisation has stated that the improved facilities will allow them to host a new community park run, create an open-access fitness trail, and outreach programme to increase youth participation from deprived areas.	Score	3/3
Finance The organisation has identified and applied for the remaining funding needed for the project, but at the time of application this had not been secured, which limits the score to 1 point.	Score	1/3
Carbon reduction/energy saving/renewable energy The project includes implementation of a range of good energy and/or water saving proposals but would require more significant measures, based on an independent energy audit, to score an extra point.	Score	1/3
Consultation The organisation has carried out consultations with club members and potential new users for the facilities. They have also carried out energy audits for the proposed new works. Leisure officers support this application in principle but would strongly recommend the following conditions: 1. the replacement facilities meet the national governing body standards. 2. A competent person signs off the project. No S106 funds are available for the project		
Project completion within timeframe The work is due to take seven months to complete, with a proposed start date of August 2020. Should all the funds for the project be in place by August they should have no problems completing the project within the time-frame.		
Financial and project management plans The project would appear to be dependant on receiving funding from Sport England (£150,000 applied for) FCC Community Action Fund (£95,000 applied for) and the Football Foundation (£100,000 applied for) should these grant applications not be successful, or should the awards be lower than expected the club would struggle to meet the costs for the project as all other grant applications are for significantly less funding. The club has provided details of the ongoing maintenance costs for the track and how they intend to meet them, but the application does not give any details of how the club intend to meet the ongoing maintenance costs for the buildings, which given the application states that the current buildings have fallen into a state of disrepair, could be a concern.		
DEDUCTIONS, CONCERNS AND OTHER CONSIDERATIONS Officers have been able to score this project highly acknowledging	Total score	8/12

the significance of the Club and their plans to improve the health and wellbeing of the community. There are significant concerns about how much money the organisation still needs to raise in order to start the project within the timeframe. Officers are therefore not recommending an award in this round of funding to enable those projects that have more of their finances in place to get off the ground. Leisure conditions if awarded: The replacement facilities meet the national governing body standards. 2. A competent person signs off the project.	Recommended Grant	£0
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Applicant responses	
Details of the project	<p>The refurbishment and development of the facilities to enable Horspath Athletics Track to become an Access to All Multi Sports Venue with the aim of increasing participation and volunteering in sport from all ages and abilities in the community with a focus on disability sports groups and disadvantaged young people.</p> <p>A grant would help fund Phase 1A of the project to totally upgrade the 1960s building ground floor providing disabled access and facilities and to make the building 50% more energy efficient.</p>
Where will the project take place?	Horspath Athletics Track, Oxford Rd, Horspath, OX4 2RR
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	<p>This project will see major improvements to a community building that has not changed since the 1960s. The building will be completely restructured and redesigned inside to become a more energy efficient building with the installation of new toilets, disabled toilets and changing rooms.</p> <p>The building will have new wider disabled access areas.</p> <p>Parts of the building have fallen into such disrepair that they have not been functional spaces for many years so, instead of extending the building, this project will create new facilities in these spaces.</p> <p>The key targets for this project is to have a modern energy efficient building that can be easily accessed by people of all abilities thus allowing the expansion of sporting activities available to the community.</p>
What new activities will take place because of this project?	<p>The project will offer new activities to the community as it will become a Multi Sports Venue thus increasing the number of different sports currently played at the facility including:</p> <ol style="list-style-type: none"> 1. A new community Park Run every Saturday. 2. A new Disability Sports Group will be able to use the facility to offer a wide range of sports including a new disability athletics club. 3. There will be increased capacity. The facility will be open 7 days a week and for longer hours. 4. It will be suitable for schools (primary and secondary) to host school events and regional competitions. 5. New Holiday Sports Performance Camps. 6. New partnerships with charities such as KEEN Oxford and Sport in Mind 7. New Outreach Programme to assist participation in sport from target areas which fall under the 20% most deprived nationally.
Community benefit	
Who will benefit from your project?	<p>Oxford Athletic Club New outreach programme to encourage sport participation in young people from target areas which fall under the 20% most deprived nationally Wheels for All Disability Cycling Disability Athletics Groups (working with Access Sport) Community Park Run every Saturday Oxford City LaCrosse Great Milton Athletics Club KEEN Oxford Sport Programme Sport in Mind Oxford Triathlon Oxford Harlequins Rugby Club North Oxford Football Club Oxfordshire Secondary and Primary Schools (including Wheatley, Icknield) Holiday Sports Performance Camps Oxford Ice Hockey Club The Athletes Centre A successful programme of training all ages to become volunteer coaches.</p>

	Oxford City Athletics Club has membership across the county 100 / 455 from SODC wards.
How did you identify a need in the community for your project or service?	<p>The current facilities at Horspath Athletic Track were built in the 1960s and have not been modernised since.</p> <p>In 2016, a Business Plan was written in consultation with club members. The committee identified the need for a development project and a project committee was established.</p> <p>To establish users' needs and how best to meet them, a survey was sent to all club members and other users of the facility.</p> <p>We have consulted with:</p> <p>Oxfordshire School Sport and Physical Activity Officer to ascertain how the refurbishment could meet the needs of local schools.</p> <p>Oxfordshire Athletics Association and South of England Athletics to ensure that the refurbishment will meet the requirements to enable the facility to host county and regional competitions.</p> <p>Lucy Tappin, Disability Sports Officer to ensure that the new facilities will enable someone with a disability to fully use the track and facilities including the development of a new disability athletics group.</p> <p>This project will meet the local objectives as set out in the Council's Leisure and Well-Being Strategy 2015 – 2020, which states "to remove barriers that prevent under-represented groups from actively participating in the sporting and leisure facilities". Together with the refurbishment of the facilities OCAC will be rolling out an outreach programme led by an outreach worker to engage and inspire young people living in target areas.</p>
What difference will your project make in your community?	<p>This project will result in the following measurable outcomes that will benefit the local community:</p> <ol style="list-style-type: none"> 1. It will become a multi sports venue resulting in an increase in participation in all sports from all ages and abilities. 2. An increase in usage from disability groups such as Wheels for All and Access Sport including a disability athletics group. 3. The Outreach element of the project will result in an increase in participation in sport from target areas which fall under the 20% most deprived nationally. 4. There will be opportunities for anyone, including younger people from areas of multiple deprivation, to participate in athletics and / or coaching / volunteering. 6. This project will meet the targets set out by the Oxfordshire County Council Health and Well being strategy. 7. There will be an increase in volunteers helping in local sports and volunteering has been shown to improve health and wellbeing. 8. There will be an increase in sport participation from local schools. 9. The project will enable Horspath Athletics Track to become a Centre for Excellence in Sport, thus attracting more sports clubs to use the facilities and host more competitions. 10. More opportunities to work in partnership with charities such as Sport in Mind and Keen Oxford to deliver sporting and volunteering opportunities. 11. It will become an open access green space with fitness trail accessible at all times. <p>Success will be evaluated by recording the numbers attending and the different sports they are participating in. A yearly report detailing all data recorded will be produced and follow up questionnaires will be sent to all users at the completion of the project. Throughout the project, all users will be encouraged to give their feedback and suggestions.</p>
Finance	
Please give us details of any existing financial commitments?	<p>Our turnover as a club in 2018-2019 was c£79,000, and our regular outgoings to maintain the facilities are c£39,000. The remaining funds including the income from membership and track hire, catering and training fees (approx. £40,000 p.a) become a reserve fund for future track improvements.</p> <p>Our 5 year capital expenditure plan forecasts spending up to £40K per annum on improvements, while all the time maintaining adequate reserves to run all essential aspects of the facility.</p>
Carbon reduction/energy saving/renewable energy	

<p>In the light of its Climate Emergency Declaration, the council has an ambitious target to work towards a carbon neutral district by 2030.</p>	<p>The current facilities were built in 1960s and have not been modernised since. The refurbishment will see the building gain an energy saving of between 40 and 50%.</p> <p>Energy and Water saving measures are:</p> <p>A smaller and more efficient heating and hot water supply system (estimated water savings of 10 - 15%)</p> <p>Low energy ventilation system</p> <p>Insulation of the building structure</p> <p>Doubled glazed windows</p> <p>Push water taps</p> <p>Lighting sensors</p> <p>Low Energy hand dryers</p> <p>The building design will enable the building to benefit from solar gain.</p> <p>Energy Efficient lighting internally and externally including an upgrade of the floodlights to LED lighting (funded outside of this project budget).</p> <p>We are in consultation with a local low carbon group (Low Carbon West Oxford) with regard to the installation of solar panels on the large south facing roof. We are expecting an audit from Brookes University on this scheme in the coming months. This would be financed as part of the low carbon groups community solar initiative and does not therefore come under this project budget.</p> <p>The project includes the planting of trees around the track side to improve shade and green space.</p>

Wheatley Parish Council	Ref	SCAP19-21/10
Improvements to Farm Close Road Recreation Ground		

Total project cost	£34,309	SCAP grant requested	£10,000
Organisation's contribution	£9,309	Total other funding applied for but not yet secured	£15,000
Other secured funding	£0	£15,000 S106 application not yet secured	
Funding still needed for the project	£25,000	Organisation's latest bank balance £219,012	

Previous grants

None

Scoring

New facilities or activities The project will provide substantial new activities by improving the recreation ground with new play equipment, landscaping and benches.	Score	3/3
Community benefit The project improves an existing play area that needs investment to ensure it continues to be open to everyone.	Score	3/3
Finance The parish council have applied for all the funding needed, contributing £9,309 from their own reserves and requesting the balance from S106. The application to S106 is still being considered and if this is agreed, the score could increase to 3.	Score	1/3
Carbon reduction/energy saving/renewable energy The project has a good impact on health and well-being and has little/no ongoing carbon footprint	Score	1/3
Consultation The Parish council consulted residents in 2018 on future use of the site, with clear support for an improved play area. Equality officers support this project. Colleagues from S106 have confirmed they have received a funding request application from Wheatley Parish Council towards improvements to Farm Close Road Recreation Ground, however the application is still pending.		
Project completion within timeframe If funding is in place, the estimated start date is 1 May 2020 and completion will be by 31 August 2020.		
Financial and project management plans Maintenance will be funded from the annual parish council precept, and incorporated into the reserves. The project plan is as required for a project of this type of activity. The large bank balance is due to significant reserves earmarked set aside for building a new pavilion/community facilities and ongoing maintenance fund.		
DEDUCTIONS, CONCERNS AND OTHER CONSIDERATIONS Officers recommend funding 58% of the requested amount as it is a medium priority project. A higher award is not possible due to the budget available. Condition - benches need to be a suitable height to be accessible for members of the community with mobility issues. One picnic bench should also be accessible for wheelchair users.	Total score	8/12
	Recommended Grant	£5,800

Applicant responses	
Details of the project	Wheatley Parish Council are looking to install new play equipment, safety surfacing, seating and planting schemes at Farm Close Road Recreation Ground, Wheatley. The project will provide new play opportunities for young children, a meeting place for families a place to relax and engage with the natural environment
Where will the project take place?	Farm Close Road Rec, between Farm Close Rd/Beech Rd and Kelham Hall Drive
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	<p>Some years ago some play equipment was removed but not replaced, leaving only one triple set of swings. Visitor numbers reduced and the site is now only used by a few children from the surrounding houses.</p> <p>This project will complete reinvigorate the site to one that is welcoming and attractive to the many young children and families that live in the immediate area and those from the wider community.</p> <p>The play equipment will include a climbing structure and slide as well as a multi seated springer. These items will help young children develop core skills: co-ordination, confidence, communication and social interaction with other children, whilst providing a safe environment to be outside, in the fresh air and undertaking physical activity. All proven to provide multiple health and well-being benefits.</p> <p>The existing swings will be improved by new seating and will provide a mix of swing seats for all ages.</p> <p>Further enhancements of new seating will allow parents and children to sit, chat, eat within the park and will hopefully become a meeting place for families.</p> <p>The new planting scheme will improve the range of flora and fauna and will provide opportunities for young children to explore plants, trees and the wildlife that the planting will attract.</p>
What new activities will take place because of this project?	<p>The new play equipment will offer new opportunities- slide, climbing frames, tunnels, springers, swing seating, benches and seating as well as enhanced experiences with wildlife. The equipment allows children to explore at varying heights, experience different textures and materials, provide new challenges and develop their confidence.</p> <p>The site will also provide non-structured play activities including but not limited to; hide and seek, tag, imaginative play, exposure to insects and other wildlife and so much more.</p>
Community benefit	
Who will benefit from your project?	Young children and older siblings Parents/single parents Families Grandparents and other relations Childminders Nursery schools School children Elderly Attendees of Maple Tree Centre and other local groups who may use the play area for off-site activities. Adults and young people - improving mental health
How did you identify a need in the community for your project or service?	<p>In 2018 the council carried out a consultation exercise with the community to identify how the site should be used in the future.</p> <p>Surveys were posted through the doors of properties in the immediate vicinity, included in the village newsletter (2,000 households), on parish council website and promoted through the village and community group Facebook pages.</p> <p>The responses were collected and analysed 52% requested a play area for young children, 28.86% favoured an outdoor fitness equipment and 20.26% favouring a managed wildlife area.</p> <p>The results were reported back to the parish council to enable them to make an informed decision, leading to the proposed play area improvement. The results</p>

	were also shared with the community and will continue to be as the project progresses
What difference will your project make in your community?	<p>A new vibrant and appealing play area that will provide new opportunities for young children, parents and their family. The benefits of which will be shown in their confidence, health and well-being as well as supporting them through the early years educational programme offered by local organisations (e.g. Maple Tree Centre) and nurseries and schools.</p> <p>We would like to see more children and their parents/grandparents visiting the play area. Once the new equipment has been installed we will monitor the usage of the site which will show an increase in usage. We will also seek to gauge the opinions and views of the community by capturing feedback and success of the project.</p> <p>The new play area is within a short walk from a new development for over 55's and will be accessible for grandparents to visit with their grandchildren, providing a safe environment for them to enjoy time together</p>
Finance	
Please give us details of any existing financial commitments?	<p>Earmarked reserves £133,000 including £50,000 for rebuilding pavilion/community facilities, £20,000 to investigate new burial ground, £53,000 ongoing maintenance of parish council assets.</p> <p>approx £60,000/ 6 months of precept (as recommended) to safeguard any issues regarding anticipated income or unforeseen expenditure.</p> <p>The parish council also has salary commitments for the remainder of 2019-20 approx £19,000,</p> <p>Other income and expenditure is in line with approved budget</p>
Carbon reduction/energy saving/renewable energy	
In the light of its Climate Emergency Declaration, the council has an ambitious target to work towards a carbon neutral district by 2030.	<p>We will work with our appointed contractor to ensure that the maximum amount of waste is recycled.</p> <p>Once installed the new equipment will require no water or lighting. We will undertake maintenance as per manufacturers guidance and best practice to prolong the life of the equipment.</p> <p>Planting schemes will incorporate plants and shrubs that require minimal watering, but are attractive to pollinators and other wildlife.</p> <p>Seating will be made from recycled plastics - which are durable and require minimal maintenance.</p>

Fish Volunteer Centre	Ref	SCAP19-21/11	
Purchase of premises (ex police station)			
Total project cost	£140,000	SCAP grant requested	£70,000
Organisation's contribution	£50,000	Total other funding applied for but not yet secured	£97,000
Other secured funding	0		
Funding still needed for the project	£90,000	Organisation's latest bank balance	£111,441

Previous grants

Volgrant/39 volunteering grant £750 (2018)
 SRev\17 Revenue grant to employ office manager £12,000 (2017-2021)
 SCCG/52 Promotion costs £2,500 (2018)

Scoring

New facilities or activities Through the purchase of a new permanent home for the charity FISH Volunteer services, the project will provide a substantial new facility which will increase the sustainability of a significant service for the community. This will help secure the future of the charity that supports Sonning Common Health Centre with rural transport and programmes to tackle isolation. The new space will offer a community room available for meeting use by other volunteer groups, a respite centre for carers and training space.	Score	3/3
Community benefit The purchase of a new premises for FISH will provide a facility that is available to anyone wishing to access their services or use the space as a meeting place for carers or clients, as well as local voluntary groups.	Score	3/3
Finance The balance will be paid for by a loan from Sonning Common Parish Council (decision date February 2020), and evidence has been provided to show repayments over four years, funded partly from savings made as a result of no ongoing rent payments. Plus £50,000 contribution from their own reserves.	Score	1/3
Carbon reduction/energy saving/renewable energy The project does not include any energy saving or renewable energy proposals as it is the purchase of a building.	Score	0/3
Consultation The applicant has evidenced the need for their service with census data and volunteer numbers working for the charity's clients. The existing lease on their rented property is also unlikely to be renewed, leaving the organisation vulnerable. Infrastructure colleagues support this application, stating the organisation's value offering support services and community transport to Sonning Common and surrounding parishes. No S106 funding is available.		
Project completion within timeframe Deposit on purchase to be paid May 2020, completion/exchange Aug 2020.		
Financial and project management plans Financial plans are solid, with five year financial forecast confirming organisation's ability to repay loans, and building reserves back up from using £50,000 on this project.		
DEDUCTIONS, CONCERNS AND OTHER CONSIDERATIONS Officers recommend funding 53% of the requested amount as it is a medium priority project. A higher award is not possible due to the budget available.	Total score	7/12
	Recommended Grant	£37,100

Applicant responses	
Details of the project	Fish Volunteer Services presently rents premises from , a retired doctor who is now 99. should the inevitable happen his family have informed us that the property would be sold . Searching possible replacements we have been offered the vacant police station in Sonning Common (ideally placed for us) At present this property has been bought by a developer who is altering the adjoining police house as well as the police station, but is happy to alter the station to suit our needs. The purchase price is £140,000
Where will the project take place?	76 Lea Road Sonning Common RG4 9LJ
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	The project will improve the existing facility where we are only leasing the space. Our current facility has 15 months left on the lease period where we have a 6 month break clause. currently our landlord is a Dr Hemphill who was a founding member of our Charity. Dr Hemphill will be 100 years old in 2020 and the family whilst having supported us wonderfully over the years have explained to us that it is unlikely that our lease will be renewed due to the poor health of Dr.Hemphill and their intention to sell the property should anything sadly happen. Our Charity due to the above needs new premises and therefore it is essential that the new premises replace and improve on our current location. Due to modern building regulations, our new facility which this grant along with our own funds will buy the freehold, will be thermally efficient and present to us a great new working environment with the knowledge that it will belong to the Charity and we can be confident in planning for the future. We will also have faster broadband speeds due to the new location being more central in the village of Sonning Common. The new facility will also provide a warmer and welcoming environment for people to pop in and share coffee and conversation etc in the new community room .
What new activities will take place because of this project?	The new facility will enable us with confidence in the future offer the community room to be open to all the community at no charge. In the locality there is no such facility for small gatherings for free in the immediate area. Currently we have enquiries for local groups to use the community room from: 1.Sonning common magazine for their editorial meetings. 2.Committee meetings of the Chiltern Edge Horticultural society. 3.Extend the use of the room to carers as a respite center. We currently use our existing room for such an activity but wish to extend the invitation to use the room having identified the need. 4 We currently have a foot practitioner using our existing community room.this service can be extended due to popular request.there is a severe lack of such skills in our area of operation.This activity will alleviate the Clients from waiting to have NHS appointments. 5 Our own management meetings will be able to take place in an area where access to a kitchen and cloakroom area are separate. 6.Currently we have a project that has been in place nearly 4 years where we have a programme to visit the lonely in our Community.We have some 20 volunteers involved in this work. Our new facility would enable us in the future to take clients away from their homes. We wish to extend wherever possible the use of the Community room since currently we have to pay business rates on our present community room.
Community benefit	
Who will benefit from your project?	The FISH Volunteer Centre service has been in operation for 41 years and the present ~Trustees wish to make sure that the Charity is fit for purpose for another 40 years plus.In order to achieve this aim we need a permanent home. Our area of operation covers the main area serviced by the Sonning common Health Centre which caters for approximately 10000 patients.. Over the years we have delivered our service to that Community from rented accommodation..We need to plan to cater for our client with confidence.Our project in buying a permanent home will allow the Community at large to have the knowledge that we will be able to build on the successful Charity we are.

	<p>We are dealing with an ageing Community where the demographics show a growing elderly population where with this great project all will benefit. Our new premises will include for an office and Community room. The Community room will be used as present by ; Groups of carers who will be able to use it as a respite room where they can gather and enjoy chatting and refreshments enjoy one another's company. We also wish to expand the time that we have a foot practitioner working for us. This service is in growing demand and with the new premises we will be able to plan this development. Our Volunteers will also benefit by having a room for training eg safeguarding, Lifting, first aid etc</p>
<p>How did you identify a need in the community for your project or service?</p>	<p>This project will enhance our service to our clients along with providing a good working environment for our Volunteers. The need for our service was first identified 41 years ago. Due to the length of time our Charity has existed this proves the dramatic and growing need for the work of FISH. We operate in a semi rural area where over the last few years bus services and many other services once provided by government have been withdrawn due to lack of funding. FISH supports and transports our clients in the Community dealing with many small villages where access can at times be difficult. How would our clients get to the Royal Berkshire Hospital, John Radcliff Hospital, or doctor / dental surgeries visits to care homes without us being on the end of a phone to organise. We have to many become the 4th Emergency Service and enjoy the support of all our local Parish Councils that say without us many people would suffer both hardship and complete loneliness. The need for our services in the Community is expressed by the fact of the number of volunteers we have. 11 minibus drivers, 80 private car drivers, 20 volunteers working in our office on a rota basis. We have additional volunteers that help out at our monthly tea parties. Included in the above are the 15 Trustees of the Charity. All this undoubtedly proves the ongoing need for our work within the Charity</p>
<p>What difference will your project make in your community?</p>	<p>Our project will give confidence to the Community that when needed we will be around to support them. As already stated the new office environment will give good working conditions for our volunteers who man the telephones through our computerised booking system. A measure of the success of this will be retaining volunteers and encouraging new volunteers to join us. We value highly our volunteers and this project will demonstrate that fact in providing a clean and efficient working space. With a better internal layout we will be able to use the new facility for in house training. We have trained volunteers for the subjects of safeguarding and first aid. This ability will allow us to undertake training with marginal cost allowing us to run the Charity more efficiently. We wish to encourage our clients and friends to pop into the new facility so that they can if they wish meet people and escape loneliness. The measure of the success of this initiative will be the number of people popping in. Currently due to the layout of our present facility this is not possible.. The increase in the speed of broadband will assist in the new facility by helping to make the work of the Volunteers more efficient. We also wish in the short term to develop our booking system to become more user friendly when our volunteers are using the system online</p>
<p>Finance</p>	
<p>Please give us details of any existing financial commitments?</p>	<p>We have one financial commitment of £72,600 to purchase a new minibus in January 2020. We are optimistic that the existing minibus will sell for £10,000. Giving an adjusted bank balance of £49,066. Extra fund-raising activities are planning to raise £8,275 and the forecasted surplus from routine activities (ie excluding the minibuses and fund-raising) during December-August is £13,241. Giving an August balance of £70,582. Detailed forecast showing the above has been provided with financial accounts.</p>
<p>Carbon reduction/energy saving/renewable energy</p>	
<p>In the light of its Climate Emergency Declaration,</p>	<p>Our project involves taking what was the old police station in Sonning Common and working with the developers who have purchased it into a wonderful working</p>

<p>the council has an ambitious target to work towards a carbon neutral district by 2030.</p>	<p>environment for the future. Clearly we are somewhat restricted in the scope of improvements. we can make .However with the work envisaged we will be able to improve the insulation of the building together with the idea of installing photovoltaic cells for producing solar energy.This idea dependent on funding. We have two parking spaces with the new office so it would be possible at a later date to install electric charging points. We will continue to discuss the whole subject of carbon reduction with the developer.</p>

Warborough Parish Council	Ref	SCAP19-21/52	
Warborough Sports Pavilion Refurbishment Project			
Total project cost	£131,945	SCAP grant requested	£65,972
Organisation's contribution	£2,000	Total other funding applied for but not yet secured	£60,880
Other secured funding	£5,093		
Funding still needed for the project	£124,852	Organisation's latest bank balance	£75,467

Previous grants

CGS19-20/130 Greet Hall Lighting Replacement Project £945 (2019)

CGSBC2\100015 Warborough War Memorial Project £3,000 (2017)

CO15k£\1080 Greet Memorial Hall re-roofing, insulation, door replacements, heating and lighting improvements and stage lighting. £25,121 (2013)

SCap18-19\56 Warborough Parish Playground & Outdoor Gym £25,000 (2018/19)

Scoring

New facilities or activities The project significantly improves and extends a significant community facility, adding a female changing room and a separate junior changing room with extra toilet facilities which can also be used by the tennis club. This will also offer new private hire opportunities for the pavilion.	Score	3/3
Community benefit The application form describes the value of the pavilion and cricket club as a focal point of the village, having a significant impact on the health or well-being of one group. The application does state that the tennis club also uses the toilets because the nearby tennis courts have no facilities, supporting the scoring of 2 points, and the organisation would potentially be open to hiring the facilities out to others.	Score	2/3
Finance They have a clear funding plan in place, but have secured less than 50% of the balance, relying on the result of a grant application - decision due 2 March 2020.	Score	1/3
Carbon reduction/energy saving/renewable energy The project includes implementation of a range of good energy and/or water saving proposals but would require more significant measures, based on an independent energy audit, to score an extra point.	Score	1/3
Consultation Their Neighbourhood Plan supports improving village amenities including sports facilities. Equality officers support this project. Leisure officers support this application in principal but would strongly recommend the following conditions: 1. the replacement facilities meet the national governing body standards. 2. A competent person signs off the project.		
Project completion within timeframe The project is likely to start within 12 months of the award and complete within two months. Estimated start date 28 September 2020.		
Financial and project management plans The financial and project plans are robust and well thought through, however the organisation is relying on the success of one other large grant to complete their fundraising target. The organisation states they are unable to contribute more to the project as there are other capital projects in the village that require financial investment from the parish council.		
DEDUCTIONS, CONCERNS AND OTHER CONSIDERATIONS Officers recommend funding 53% of the requested amount as it is a medium priority project. A higher award is not possible due to the budget available. Officers have some concern that there is still	Total score	7/12
	Recommended Grant	£34,965

Agenda Item 6

£89,897 to raise to complete the project. Leisure conditions: The replacement facilities meet the national governing body standards. 2. A competent person signs off the project.		
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Applicant responses	
Details of the project	Warborough Parish Council wish to fully refurbish the sports pavilion, an beautiful old building on the green at the heart of the village. It has fallen into serious disrepair over the years and is in desperate need of renovation. The thrust behind the project comes from the needs of the cricket club, the main user. At present, it offers extremely limited changing options for females, a growing population in the sport, and presents safeguarding issues for children changing with adults. To solve this, creation of a third changing room is proposed alongside the full refurbishment of this precious village asset.
Where will the project take place?	The Sports Pavilion, Warborough Green, The Green South, Warborough, WALLINGFORD, Oxfordshire, OX10 7DR
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	<p>This is not simply improvement of a facility, but provision of something entirely new, namely a female changing room and a separate junior changing room where there was no previously provision. The internal set-up is geared towards adult, single-sex teams; two changing rooms, two toilet cubicles and two shower areas. An additional toilet accessible on the end of the pavilion has been designated for "ladies" and has generally been intended for use by female spectators. This loo is also available for use by the tennis club who lack any facilities at the courts.</p> <p>Provision of a suitable changing facility for girls is becoming a pressing need which currently can only be addressed by designating the changing rooms "male" and "female" rather than "home" and "away" which always makes the male changing room unacceptably overcrowded, or asking girls to change in the ladies loo.</p> <p>Another pressing need is the fact that where Under 18s are playing in adult cricket, male and female, they must now be allocated a separate changing area or else the team's room must be vacated while they change, which is impractical. Thus the new provision will provide a proper, safe changing space and showering area for children playing adult cricket and for females when playing in a mixed team, both of which are weekly occurrences at present.</p> <p>It also provides a turnkey parish social space in the upgraded main room which is used for storage of kit and outside furniture - a 3rd new provision.</p>
What new activities will take place because of this project?	<p>The new layout will allow W&SCC to provide cricket for juniors and for females (mainly juniors but also some in the senior section) to play cricket in a welcoming environment in line with modern safeguarding and inclusion principles. These activities are not properly possible now - females mainly have to eschew changing and boys either do the same or end up changing with the men; not best practice but unavoidable. W&SCC are providing excellent cricket and a vibrant club, but the pavilion facilities are very much letting the club down and has a knock-on effect on enjoyment and thus participation.</p> <p>The pavilion is of course also a parish asset, which due to its poor state of disrepair is not usable for anything other than as a sports pavilion by those currently willing to overlook its shortcomings to play the game. The main room where the teams have tea is full of equipment when not in use, such as the outside furniture, kitbags, the scoreboard, stumps and umpiring coats etc. The provision of a storage annex will remove all of this equipment, and the renovation will make this space clean, tidy and presentable. It will thus be a social space available for use outside of cricket usage (much of the year) - coffee mornings, meetings, children's parties etc are all likely candidates for use. Thus this project will return to the village a turnkey asset as well as offering safe and welcoming cricket to all sexes and ages.</p>
Community benefit	
Who will benefit from your project?	The cricket club has been at the epicentre of the village since cricket was first played - documented matches on Warborough Green go back over 200 years. Without investment in the pavilion, the future of the cricket club is bleak - it will fail to attract girls and juniors and more and more seniors will be turned away by the state of the pavilion. Not refurbishing and providing the right environment for cricket is a grave threat to the survival of cricket in the village. That would be to the detriment of anyone who enjoys the green, whether it be the many houses overlooking, the hundreds of people who visit to watch cricket there, ramblers and dog-walkers, or any of the village who enjoy a cricket pitch at the centre of the village rather than an un-mown field as it would become without the curation of the

	<p>cricket club. Thus just from averting the threat to continuation of cricket, multiple groups can be seen to benefit. More directly of course there are the 150+ members (nearer 250 with parent associate members, vice-presidents etc) who will benefit, and most directly of that group would be the 100+ juniors and 30+ girls within that number who play at Warborough. There is a major push at national level to increase the engagement of girls in cricket - women in sport are a vastly under-represented demographic, and women's cricket is one of the fastest growing sports in the UK; councils need to support that.</p>
How did you identify a need in the community for your project or service?	<p>The need for general renovation has been clear for many years as the pavilion has physically deteriorated. The need for separate female and junior changing has developed in recent years as the club has been more successful in attracting juniors, and especially female cricketers (the 5-8 year old cadre - All Stars - have nearly double the national female participation rate at over 40%).</p> <p>As the club has developed and the ECB has published more information on facilities and inclusion it has become clear they are seriously in deficit in both of these areas. The safeguarding policy (Safe Hands) promoted by the ECB was formally adopted by the club last year and formalised the incompatibility of their facilities with this policy. On further investigation another ECB document on changing facilities and their strategic priorities action plan also made it clear how behind the curve they are on provision of adequate facilities to encourage females to start playing and continue to play cricket.</p> <p>The recently adopted Neighbourhood Plan, built from consultation with the community, shows clear support for improving village amenities including sports facilities and thus is a key plank demonstrating the viability of this project. Within the club (which with parents has around 250 stakeholders from our parish and surrounding villages) there had been clear support gathered by the coaching staff and committee members. The club has also circulated and explained plans to the community, inviting feedback, including meeting parishioners at a pavilion open afternoon to inspect the proposals.</p>
What difference will your project make in your community?	<p>As alluded to above, cricket is key to the village, and investing in the facilities that form the backbone of that sport in Warborough, will go a long way to safeguarding its continued provision. Cricket is the only mass-participation competitive sport in Warborough. From a parish of around 1000 people, a club of this size (c.250 members and parents) is hugely significant. The club provides cricket for many in the village and also for many of the surrounding villages. There are many senior clubs locally but very few junior set-ups thus funding this club also aids Benson, Berinsfield, Dorchester-on-Thames, Ewelme, Wallingford and many more.</p> <p>The Parish Council has a requirement to provide facilities and enable sports and recreation, which is of course central to SODC's own recreation policy (as detailed in SODC's "Open space, sport and recreation facility assessment"). Funding this project will ensure that the PC is able to continue to fulfil that role, which would be at risk were the PC not able to provide a usable pavilion, which this building is fast becoming.</p> <p>Key outcomes that the cricket club have identified and the PC agrees with are (all easily measurable):</p> <ul style="list-style-type: none"> - Increase in the number of girls playing cricket - Increase in the number of girls playing cricket into the higher age-groups where lack of comfortable showering and changing facilities make mixed sports unpopular as body consciousness develops - Sustaining of the senior club with throughput of junior (male and female) cricketers into the senior team <p>Non-cricketing key outcomes the PC would like to achieve are (all easily measurable):</p> <ul style="list-style-type: none"> - Decrease in running costs as newer, refurbished building will suffer fewer maintenance issues - Rescue of a fast deteriorating parish asset - Provision of a new social space available for use of the public
Finance	
Please give us details of any existing financial commitments?	WPC has a significant capital projects register detailing all projects of community benefit. These can only be funded from precept on top of running costs (which our community pays). We've been accruing for many projects, this being one, for several years. Our reserves are a fraction of the requirement to complete these

	without grant funding, thus are fully committed. Putting more funds into one project is to the detriment of others elsewhere in the parish.
Carbon reduction/energy saving/renewable energy	
In the light of its Climate Emergency Declaration, the council has an ambitious target to work towards a carbon neutral district by 2030.	The refurbished pavilion will not be vastly different from the current in terms of carbon production as it produces so little, but where possible, the new plan will afford the PC opportunity for improvements. A new boiler and water tank will lead to more economic water heating for showers and kitchen use. Likewise, new appliances in place of outdated ones in the kitchen will be more energy efficient. The new lighting system will be LED-based rather than the current strip lighting. New windows in the WC/shower end of the pavilion will provide better insulation. New lighting will also be on activation switches which will ensure no lights get left on by mistake, reducing energy usage.

Sonning Common Parish Council	Ref	SCAP19-21/26
Churchill Crescent Play Area Resurfacing		

Total project cost	£14,189	SCAP grant requested	£7,094
Organisation's contribution	£7,095	Total other funding applied for but not yet secured	£0
Other secured funding	£0		
Funding still needed for the project	£7,094	Organisation's latest bank balance	£380,176

Previous grants

SCap18-19\32 Lea Road Park resurfacing £18,629 (2018)

SCap18-19\78 Village Hall Flat Roof Replacement and Insulation £13,444 (2018)

Scoring

New facilities or activities The project allows existing activities to continue by replacing an existing play area surface with longer lasting, safer materials. The current play surface is worn and poses trip and fall hazards. The applicant has said this project is crucial to the safety of children when using the play area	Score	1/3
Community benefit The project will improve a playground that is open to everyone to use.	Score	3/3
Finance The parish council is funding the balance of the project, however the score is limited to 1 point as they have not stated how they will fund the eventual replacement and would appear to be able to fund the project from their reserves. The parish council has committed its reserves for village centre improvements and to develop a new sports and leisure facility, however given the current health and safety concerns with the play area, officers feel that this work could be prioritised.	Score	1/3
Carbon reduction/energy saving/renewable energy The project has a good impact on health and well-being and has little/no ongoing carbon footprint	Score	1/3
Consultation The recommendation to resurface the play area was made following their annual inspection. The news has been positively received by the community. Other play areas in the village have also been resurfaced (including one which has previously received SODC grant funding Ref SCAP18-19\32). Equality officers support this project.		
Project completion within timeframe With no further funding to be secured, the project can begin 4 May 2020 and complete by 18 May 2020.		
Financial and project management plans The parish council's plans are sufficient for resurfacing the play area. The organisation states that their contribution is based on having a balanced budget, with reserves earmarked for village centre improvements projects and to develop a new sports and leisure facility.		
DEDUCTIONS, CONCERNS AND OTHER CONSIDERATIONS Officers recommend funding 50% of the requested amount as it is a medium priority project. A higher award is not possible due to the budget available. Officers have some concern that if the project is a health and safety issue, it should be funded from parish council reserves.	Total score	6/12
	Recommended Grant	£3,547

Applicant responses	
Details of the project	The play area surface of Churchill Crescent park is showing signs of wear and tear. In certain places the grass has worn away from the top of the rubber matting which was initially placed under individual pieces of equipment to reduce the impact risk of falls. The rubber matting is lifting in places, thereby increasing the risk of trips and falls. Consequently, the impact absorbing material beneath equipment needs to be replaced.
Where will the project take place?	Churchill Crescent Play Area, Churchill Crescent, Sonning Common. RG4 6RU
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	The project will create improved and safer play park facilities for local families to enjoy and benefit from. The current play surface is worn and poses trip and fall hazards. The new surface will improve the park visually, offering clearer definition to the play spaces for those with visual impairments, it also improves the surface for those with mobility issues. It is anticipated that works improving the surface will re-invigorate the park and encourage more visits. This will in turn provide exercise opportunities for children to get out and about and active at the top end of the village, where there are no other play areas to enjoy. This project is crucial to the safety of children when using the play area.
What new activities will take place because of this project?	The park will be re-newed/re-vamped and we hope to attract new visitors with the improved facility. It will bring the park up-to-date and make it more desirable for local young families to use. Churchill Crescent is the only play area in the top half of the village, it is important to keep it well maintained for the benefit of local residents. We want to encourage children to get outside and make use of the exercise facilities we have in the village.
Community benefit	
Who will benefit from your project?	Families with pre school age children will benefit from this project, along with children from the village and surrounding area whom attend Sonning Common Primary School, Peppard CoE Primary School and Kidmore End Primary School. Children from Bishopswood Special Needs School will also be able to enjoy the new park. Young disabled adults living in Operation Friendship care home are a 10 minute walk from the park and young people living in Florence House foster home nearby will also benefit from the works.
How did you identify a need in the community for your project or service?	The recommendation to resurface the play areas was made following the annual play area inspection. It is estimated by our council's play area inspector that most of the play equipment has an expectancy of 8-10 years further use. The council's decision to resurface the play areas was widely publicised in Sonning Common Magazine and the Henley Standard. This news has been positively received by the community. We have now completed projects at Baskerville Road and Lea Road play areas, Churchill Crescent is the last park in the village to be improved and will complete the full project.
What difference will your project make in your community?	This project will make a difference in the community and wider locality. It brings the last park in Sonning Common up-to-date and improves safety, usability and appearance. We estimate that the park currently attracts around 20 visits per week and we would like to increase the use of this park. It is 'tucked away' and we hope that publicity of the new surface will encourage families to seek it out and use the facility to its full potential. We know that if parks are maintained to a high standard then vandalism is kept at bay. We do not want this to become the 'forgotten' park with little investment, we want it to be used and enjoyed by local children and families.
Finance	
Please give us details of any existing financial commitments?	We have a balanced budget based on our precept. We hold earmarked committed reserves for village centre improvements projects and to develop our new sports and leisure facility. Our contribution to this park resurfacing project is included in our earmarked reserves. We will receive CIL payments during the year, based on planning approvals.
Carbon reduction/energy saving/renewable energy	
In the light of its Climate Emergency Declaration, the council has an ambitious target to work towards a carbon neutral district by 2030.	Tiger Mulch is a free draining, sustainable, bound surface which resembles wood chip. Tiger Mulch is made from 100% recycled materials, it can be patched for repair if equipment changes. Tiger Mulch can also be recycled at the end of use. It was chosen because of these qualities, reducing our environmental impact.

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Wallingford Methodist Church	Ref	SCAP19-21/49	
Replacement of boilers and upgrade of heating system			
Total project cost	£12,664	SCAP grant requested	£2,000
Organisation's contribution	£9,398	Total other funding applied for but not yet secured	£0
Other secured funding	£1,266		
Funding still needed for the project	£2,000	Organisation's latest bank balance	£37,138

Previous grants

CU15k£\913 Wallingford Methodist Church ventilation scheme £8,000 (2012)

Scoring

New facilities or activities The project replaces the heating system and boiler to allow existing activities to continue.	Score	1/3
Community benefit The project will provide facilities that are open and available for all to use, however as the building is owned by a religious organisation the score has been limited to 2 points as per the grant policy.	Score	2/3
Finance All the remaining funding is secured, mainly due to the organisation's large contribution to the project and fundraising contribution from the Wantage and Abingdon Circuit. The organisation would be unable to contribute more to the project due to their reserves policy.	Score	3/3
Carbon reduction/energy saving/renewable energy The project includes measures which will lead to energy saving improvements, but only through meeting building regulations and no more.	Score	0/3
Consultation Consultation included feedback from current users of the space and regularly monitoring energy usage.		
Project completion within timeframe The work is due to begin 27 July 2020 and complete 7 August 2020.		
Financial and project management plans Project management and ongoing maintenance plans are as expected for a project of this type. A significant contribution from the organisation's own reserves will allow the project to start as soon as possible once the final £2,000 has been secured.		
DEDUCTIONS, CONCERNS AND OTHER CONSIDERATIONS Officers recommend funding 50% of the requested amount as it is a medium priority project. A higher award is not possible due to the budget available.	Total score	6/12
	Recommended Grant	£1,000

Applicant responses	
Details of the project	It is planned to replace the existing boilers as they are over 12 years old and to improve the efficiency and effectiveness of the heating systems. Short comings in the system were identified while investigating an unexplained increase in gas usage.
Where will the project take place?	Wallingford Methodist Church Centre, St Leonards Square, Wallingford OX10 0AS
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	This project will improve the heating in the premises and make the environment more comfortable for users.
What new activities will take place because of this project?	This project will allow existing activities to continue. If additional activities are requested in the remaining available capacity these can be accommodated more efficiently.
Community benefit	
Who will benefit from your project?	<p>Groups using the facilities are:-</p> <ul style="list-style-type: none"> Regular Lettings Yoga Group - weekly, Autism at Kingswood 1-2 per month, Keep Fit for over 50s 2x weekly, Silver Swans weekly, Mindfulness group weekly. Church supported groups open to the public - most groups have mainly non-church attendees Tots Time, weekly: Boys Brigade & Girls Association, weekly: Tuesday Lunches, weekly 30-35 customers mainly non-church; Coffee Mornings, weekly: Art Group, weekly: Knitting Group, weekly. Church Hosted Groups Wallingford Volunteer Centre: Wallingford Talking Newspaper Church Groups Group Meetings: Fundraising events open to the public including concerts, jumble sales, book sales and art exhibitions <p>The facilities are available for additional bookings but the level of use of the main hall makes additional regular bookings difficult. One off bookings for ie family events etc are possible. There is more availability in the upstairs rooms.</p>
How did you identify a need in the community for your project or service?	<p>During cold weather there have been comments that the temperatures in the building have not been comfortable. While the Keep Fit group often opens all the doors to cool the hall, most of the other activities are relatively sedentary and involve older people.</p> <p>It is thought that the boiler capacity is adequate but that the heat distribution system is not effective. This is being addressed in this project.</p> <p>Also to support this level of community use, there needs to be an assumption that the heating system will be consistently working as expected. With the increasing age of the boilers this assumption of continued reliability is reducing. The decision to replace the boilers is in part seen to be a preventive approach to enable us to continue delivering the expected services.</p>
What difference will your project make in your community?	<p>The project will improve the heating environment within the Church Centre and enable us to reduce energy use and hence reduce carbon emissions.</p> <p>The success can be monitored through users satisfaction and the monthly monitoring of energy use.</p>
Finance	
Please give us details of any existing financial commitments?	<p>For additional information I have added the latest audited accounts, the agreed revenue budget for 2019-20 and the latest signed reserves policy, This years is the same and was approved at the Church Council meeting in October.</p> <p>The main expenditure is the quarterly circuit assessment payment which covers ministers salaries. A payment of £6361 will be paid at the end of November.</p> <p>Other main payments are as the budget.</p> <p>In general income covers normal expenditure.</p>
Carbon reduction/energy saving/renewable energy	
In the light of its Climate Emergency Declaration, the council has an ambitious target to work towards a carbon neutral	<p>One of the main drivers behind undertaking the project is reduce gas consumption and reduce our impact on the environment.</p> <p>This will be achieved by using the latest boilers which have higher efficiencies and by enhancing the control systems on the heating circuits we aim to reduce the amount of heat being wasted. One area of the building (the hall) is on a separate</p>

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district by 2030.	heating circuit installed when the major redevelopment of the buildings was carried out in 2007. The rest of the buildings are on a single heating circuit so that if any room needs to be heated the whole building is heated.

Bix PCC	Ref	SCAP19-21/35
St James's Community Hub and extension for toilet and kitchen		

Total project cost	£247,900	SCAP grant requested	£75,000
Organisation's contribution	£44,637	Total other funding applied for but not yet secured	£90,000
Other secured funding	£137,750		
Funding still needed for the project	£65,513	Organisation's latest bank balance	£33,441

Previous grants

No previous funding

Scoring

New facilities or activities The project is a moderate improvement to a substantial community facility. The organisation is adding an extention to house a new accessible toilet and kitchen in order to use the church more effectively as a community hub.	Score	2/3
Community benefit The project will provide facilities that are open and available for all to use, however as the building is owned by a religious organisation the score has been limited to 2 points as per the grant policy.	Score	2/3
Finance The organisation has secured well over 50% of the funding for the project, however it should be noted that project costs are based on a Quantity Survey that was carried out in January 2017. Although they have made an allowance for inflation it is very probably that the overall cost of the project will go up once quotes have been obtained.	Score	2/3
Carbon reduction/energy saving/renewable energy The project includes measures which will lead to energy saving improvements, but only through meeting building regulations and no more.	Score	0/3
Consultation The organisation has undertaken community consultation, and is responding to need that has been identified due to the increased demand that has been placed on the local Village Hall. Equality officers were generall supportive of this project but wanted confirmation that the accessibility issues identified in the audit would be addressed during the project. S106 officers confirmed that they currently hold no funds in the area that the organisation could have applied for towards this project.		
Project completion within timeframe Work is due to start on the project in March 2021, so only just within the scheme time-frame. Any delay to this start date would be problematic or the the project completing within the window, as work is expected to take 9 months to complete there is a danger the project might not meet the 24 month time-frame.		
Financial and project management plans The organisation has a detailed project management plan, and have realistic expectations that the project costs could increase from the QS. In light of this they have applied for a variety of grants to support the project, and have applied for grants for more than the total cost of the project. The organisation would not appear to be able to contribute more to the project themselves.		
DEDUCTIONS, CONCERNS AND OTHER CONSIDERATIONS Officers recommend funding 50% of the requested amount as it is a medium priority project. A higher award is not possible due to the budget available. Officers have some concern that there is still £28,013 to raise before starting the project, with a QS dating back to 2017 which may lead to a further increase in overall costs once the project has gone out to tender. Officers recommend that the grant would be on condition of meeting the accessibility changes	Total score	6/12
	Recommended Grant	£37,500

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set out in their application, including fully accessible toilet, emergency rear exit and entrances (which must be well lit), with a path suitable for wheelchairs Currently it is unclear if the applicant will be including a permanent ramp at the main entrance, and would be keen to ensure this is included in the final plans.		
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Applicant responses	
Details of the project	<p>Our village hall, adjacent to the church, is used by a nursery school on weekdays and thus the community has very restricted access for social interaction as this is currently the only community asset.</p> <p>We have no water at the church, therefore no toilet facilities which are much needed by churchgoers and visitors alike.</p> <p>We plan to develop the rear of the church into a much needed community space which will be used for both social interaction and education. The development will require an extension to house a toilet and kitchen.</p>
Where will the project take place?	St James Church, Old Blx Road, Bix RG9 6DA
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	<p>The project will provide for the creation of substantial new facilities in the form of a Community Hub. This will be achieved by a remodelled layout of St James' Church, supported by a sympathetic extension to house an accessible toilet and kitchen. Along with updated and environmentally sensitive heating and lighting, this will create a welcoming environment for a wide variety of users.</p> <p>These additional facilities will allow local groups of all types, for the first time in many years, to meet and socialise locally during the working day as well as evenings and week-ends. It will also be able to support a regular cafe to meet the needs of both local residents and passing walkers & cyclists.</p> <p>The additional facilities and changed layout will also provide improved facilities for holding more formal community events such as concerts, which are not generally feasible due to a lack of a toilet.</p>
What new activities will take place because of this project?	<p>The project will allow many local community groups now to have access to a facility where they can meet, and utilise increased space within the existing building, along with access to a toilet and kitchen. New activities that could be provided for the community could include (but not limited to):</p> <ul style="list-style-type: none"> - Community meetings, such as parent & toddler activities - Fitness classes - Pensioner teas - Educational activities, supported by a heritage & historical display - Community cafe - Concerts, etc - Acting as a hub for walking trails, connecting the 3 villages within the parish, linking up with the ancient church in the valley as well as other walks around the valley.
Community benefit	
Who will benefit from your project?	<p>Parents with toddlers School children (educational & historical displays will be provided) The Elderly Low income villagers and those without transport Walking groups such as those encouraged by the Chiltern Society Cycling groups such as the Reading Cycling Tourist Club Local societies such as book groups etc Fitness groups Casual visitors to the village</p> <p>We are providing a Community Hub open to every member of society, regardless of income, race or faith</p>
How did you identify a need in the community for your project or service?	<p>The idea for the Community Hub was born from the reduction in other local facilities - specifically the village hall which is now used as a Nursery school during the day. A community consultation was undertaken, with overwhelming support (82% of respondents) for the idea of increasing the use of the church building for the benefit of the whole community.</p> <p>There is currently a "Handy Bus" that runs once a week to allow local villagers access to Henley and/or Reading, as well as limited local bus services - aside from</p>

	<p>that there is nothing provided to support those without transport. With no shop within the parish, or any pub at Bix, many residents have expressed the desire to have somewhere to meet.</p>
What difference will your project make in your community?	<p>We are aiming to facilitate a more cohesive community, which in turn will be achieved by holding a number of events within the Community Hub.</p> <p>This has the capacity to support both the mental and physical wellbeing of members of the local community, by providing a venue for both social and healthy activities (which are not mutually exclusive!).</p> <p>By updating the Victorian church in this manner and creating a more welcoming space, we will be securing the building and leaving legacy for future generations to enjoy. The church stands at the heart of the village of Bix, and by opening it up to the community, it becomes a facility that all will be comfortable in using, regardless of background or faith.</p> <p>Our core measure of success will be "Is it used?".</p> <p>Please note that we have previously applied for a Capital Grant (we were declined - we did not apply as the PCC and it was probably too soon). However, we were fortunate to secure a £500 Councillor Grant, which is why we responded "yes" to the earlier question on previous SODC funding.</p>
Finance	
Please give us details of any existing financial commitments?	<p>Normal income unrelated to Project for 2019 is expected to be c.£23,000:</p> <p>Gift Aid / Covenants - £8,300 Fundraising £3,600 Tax rebate (from gift aided donations): £3,000 Fees: £2,900 Dividends: £1,100 Church Collections: £900 Parish council Grant: £500</p> <p>Expected expenditure for 2019 unrelated to project is c.£18,900:</p> <p>Parish Share: £13,000 Rector Expenses: £1,100 Insurance: £2,300 Other running costs: £2,500</p>
Carbon reduction/energy saving/renewable energy	
In the light of its Climate Emergency Declaration, the council has an ambitious target to work towards a carbon neutral district by 2030.	<p>As a minimum, we expect to rewire the building which will allow us to upgrade all lighting (inside and out) to the latest high efficiency standards, along with updated heating that we expect to significantly reduce in energy requirements. We will be installing a water system for the first time, which will be designed to minimise use and wastage (e.g. by providing rainwater butts for the graveyard and low water taps in the kitchen & toilet. The new extension will be insulated to the latest standards as a minimum.</p> <p>We have requested an Energy Audit to ensure that the proposed plans can be made as environmentally efficient as is practicable. In parallel, we have asked the Diocese Advisory Committee (DAC) for advice on solar (such as roofing tiles, bricks, etc) to see how we can reduce the energy we require from the grid.</p> <p>As part of the tendering process for the works, we intend to include an evaluation of the environmental standards of the potential prime contractors.</p>

Goring Heath Parish Charity	Ref	SCAP19-21/45
Improving Access to Goring Heath Village Hall		

Total project cost	£8,201	SCAP grant requested	£4,100
Organisation's contribution	£0	Total other funding applied for but not yet secured	£3,301
Other secured funding	£800	Requested £2,501 from PC not yet secured	
Funding still needed for the project	£7,401	Organisation's latest bank balance	£8,278

Previous grants

SCap16\105 Refurbishment of Goring Heath Parish Hall Windows £3,743

Scoring

New facilities or activities The project moderately improves a substantial community facility by widening the main door to the lobby into the main hall of Goring Heath village hall. This will allow wheelchair access and will improve the suitability of the hall for larger functions.	Score	2/3
Community benefit Improving access into the village hall will benefit all hall users (25+ different groups), encouraging more community use for larger events.	Score	3/3
Finance The organisation has identified where the balance of the project will come from but have secured less than 50 per cent.	Score	1/3
Carbon reduction/energy saving/renewable energy The project does not include any energy saving or renewable energy proposals	Score	0/3
Consultation The project has considered feedback from hall users. Equality officers support this project but would like the organisation to consider making the front door dual opening (manual and push button) rather than just manual to make access easier for all users.		
Project completion within timeframe Anticipated project start date within 12 months of award (July 2020) and will be completed within one month.		
Financial and project management plans The organisation isn't making any contributions to the project, but is asking for a donation from the Parish Council, and will fund the balance with proceeds from the village fete (2 years worth).		
DEDUCTIONS, CONCERNS AND OTHER CONSIDERATIONS Officers recommend funding 50% of the requested amount as it is a medium priority project. A higher award is not possible due to the budget available.	Total score	6/12
	Recommended Grant	£2,050

Applicant responses	
Details of the project	To widen the main door from the lobby into the main hall as this becomes a bottleneck for larger functions. Adding some glass to the doors in the new double width entrance for safety and enhance the route to the main function area. The objectives of the project are to: increase the suitability of the hall for larger social functions, make it more convenient for wheelchair access, make the main access to the hall safer through better visibility and wider access, increase hall usage through more suitable and welcoming entrance.
Where will the project take place?	Goring Heath Parish Hall, Whitchurch Hill, RG8 7NY
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	The project will improve the existing village hall by making it suitable for a wider range of use. In particular it is difficult to host large social events as there is restricted width of access through the main door to the hall from the entrance lobby. This door is also used for access from the kitchen through the lobby to the main hall. This discourages potential local hirers and community groups from hosting large events at Goring Heath Village Hall and instead choosing more distant venues. Widening this entrance to double door width and adding some glass to the doors would improve safety and enhance the route to the main function area. Additionally stops to hold the doors open would enable easier circulation of hall users through the lobby to the kitchen hatch and the main entrance/exit. The objectives of the project are to: increase the suitability of the hall for larger social functions, make it more convenient for wheelchair access, make the main access to the hall safer through better visibility and wider access, increase hall usage through more suitable and welcoming entrance.
What new activities will take place because of this project?	The planned improvements will not detract from or deter any of the existing uses of the hall. However it will be more suitable for wheelchair users who might be discouraged from attending large community gatherings and improve the experience and comfort of all hall users. The hall is currently mostly used for community activities e.g. societies, pilates, toddler group, quiz night, travelling shows and community gatherings e.g. harvest supper and private parties. This project will improve the suitability of the hall for the larger events and whilst the main objective is to enhance the experience of the users for existing activities, it is anticipated that this change will encourage additional events and potentially attract new groups and individuals to use the improved facility.
Community benefit	
Who will benefit from your project?	<p>Regular Users:</p> <ul style="list-style-type: none"> Pilates Tai Chi Heath and Well Being for the Over 60's Singing Group Dog training group Tots Group – Parent and Babies Women's Institute History Society SOAG (South Oxfordshire Archaeological Society) Annual Cycle Event Church Events Private hires: Children's Parties Anniversary parties Wedding Receptions Funeral "Wakes" Charity Fund Raising Events Hall Fund Raising Events Garden and Produce show Meetings: Parish Council Parish Charity Fete Committee Elections

How did you identify a need in the community for your project or service?	Over the past few years it has become apparent at various events that there has been an uncomfortable squeeze in the lobby as guests arrive necessitating a queue outside. Once in the hall there is a similar issue when food or drink is being collected from the kitchen hatch. The standard door with two way traffic and guests squeezing past one another is uncomfortable and when carrying hot drinks is potentially dangerous. No survey has been carried out but comments by users when I have been checking tickets or collecting entrance fees have indicated the flaw in our otherwise excellent hall for these types of activity.
What difference will your project make in your community?	Indicators of success will be: Increase in the number of bookings for large social functions. Increase in attendance at above by wheelchair users. Continuing good feedback from hirers, users and guests on the excellent condition and the facilities provided.
Finance	
Please give us details of any existing financial commitments?	The hall annually manages to balance ongoing running and maintenance costs with income from hiring and fund raising events. The hall employs a cleaner which is typically £150 per month. The remaining outgoings are utility bills, insurance, servicing of fire alarm and extinguishers, servicing of boiler etc.
Carbon reduction/energy saving/renewable energy	
In the light of its Climate Emergency Declaration, the council has an ambitious target to work towards a carbon neutral district by 2030.	Although this project does not include any specific energy saving initiatives the hall had an energy audit in 2014 and all issues identified have been investigated with the following recommendations being addressed: Replacement of the windows to include secondary glazing. Installation of a remote control thermostat system for the halls heating. Replacement of all lighting with energy efficient alternatives. Insulation of external walls behind radiators.

Berrick Salome Parish Council		Ref	SCAP19-21/39
Village Hall and car park improvements			
Total project cost	£19,880	SCAP grant requested	£9,940
Organisation's contribution	£3,575	Total other funding applied for but not yet secured	£9,949
Other secured funding	£0		
Funding still needed for the project	£16,305	Organisation's latest bank balance	£21,896

Previous grants

SCap16\93 Hall improvements phase 2 - replacement cladding, windows and install insulation.
£10,018 (2016)

New facilities or activities The project moderately extends a substantial community facility by creating a more flexible space with an additional entrance which will allow access to two distinct rooms and allowing multiple use at the same time. It also builds a store cupboard for furniture and plans include improving safety of the car park and visual appearance of the hall.	Score	2/3
Community benefit The village hall is open to anyone to access, including clubs and hiring from outside the village.	Score	3/3
Finance The parish council has a funding plan in place. Funding the balance with contributions from local organisations but these have not yet been secured, plus a potential councillor grant which is currently being considered. A further 1 point could be scored with confirmation of secured funding. The grant was originally requested for a larger amount, but some of these costs were not eligible and have therefore been removed.	Score	1/3
Carbon reduction/energy saving/renewable energy The project does not include any energy saving or renewable energy proposals	Score	0/3
Consultation The Berrick Salome neighbourhood plan identified the village hall as an important community asset. The works have the support of the community and Wallingford Bridge Club who use the space. Equality officers support this project.		
Project completion within timeframe Estimated start date is 1 June 2020, with funding scheduled to be in place by end of March. Completion 31 March 2021.		
Financial and project management plans Funds for maintaining the hall will be derived from fees to hire the hall. Other on-going expenses will be covered by the parish council, who has in the past created a capital fund for the hall (being used towards the current project). This will be built up again. Project management plans are sufficient for the works.		
DEDUCTIONS, CONCERNS AND OTHER CONSIDERATIONS Officers recommend funding 50% of the requested amount as it is a medium priority project. A higher award is not possible due to the budget available.	Total score	6/12
	Recommended Grant	£4,970

Applicant responses	
Details of the project	<p>Enable the Hall to be used in a more flexible fashion by providing two distinct rooms with their own entrances.</p> <p>Improve the safety of the car parking arrangements vis a vis entrance and exit on to the highway.</p> <p>Improve the visual appearance of the east (roadside) elevation of the Hall and its relationship to the highway, in such a way that encourages responsible driving through the village of Berrick Salome.</p>
Where will the project take place?	Berrick and Roke Village Hall Berrick Salome Wallingford OX10 6JJ
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	<p>A new entrance will be created on the easterly elevation leading to a separate "small" meeting room which can then be used while the main hall is being occupied by a different user.</p> <p>A storage room will be created on the eastern elevation for the tables and chairs that are necessary for flexible uses of village halls. This will increase safety through decluttering the inside of the hall.</p> <p>New windows will be installed on the eastern elevation to make it look more like an active village hall and less like a "shed" from the road. This, alongside other works, to persuade passing drivers that they're in a village environment rather than in open countryside and to encourage them to drive accordingly.</p> <p>The existing high hedge will be "laid" in the traditional way and the area between the village hall and the road will be attractively landscaped so as to allow passing drivers to understand their responsibilities (as above) and drive accordingly.</p> <p>The existing vehicular entrance and exit will be closed off and made pedestrian only.</p> <p>A new vehicular (and pedestrian) entrance/exit will be created on the external apex of the corner of the road for the increased safety of cars using the car park and to allow pedestrians to walk off the road at this very dangerous corner.</p>
What new activities will take place because of this project?	The project will enable multi use of the Hall by parishioners and locals from further afield. This is particularly relevant given the success of the Wallingford Bridge Club. If the bridge club are using the main room at the present time they would be disturbed by people accessing the second room. With a second entrance this will no longer happen.
Community benefit	
Who will benefit from your project?	<p>Parishioners and people for the surrounding locality will benefit from the enabling of multi use of the Hall. This is particularly relevant given the success of the Wallingford Bridge Club.</p> <p>It will lead to greater road safety by Improving appearance of the Hall from the road and encouraging careful and considerate driving by passing motorists at this very critical entrance to the village. General road safety for users of the Hall, pedestrians on the road and users of the adjoining children's play area</p> <p>Reduces disruption to homes near to and opposite the Village Hall, particularly from cars exiting the Hall at night.</p>
How did you identify a need in the community for your project or service?	<p>As part of the preparation of the Berrick Salome Parish Neighbourhood Plan the Village Hall was identified by residents as an important community asset. It is incorporated in the plan under policy BER7</p> <p>The Village Hall has been a pivotal part of the community in Berrick Salome for nearly 40 years offering facilities to parishioners and to the wider local community.</p> <p>In recent years the Hall has become the home of the extremely successful and well patronised Wallingford Bridge Club who hold playing and tuition sessions on most days of the week at the Hall.</p>

	<p>The original building enjoyed the thermal efficiency values of prefabricated buildings of that time, practically zero.</p> <p>Led by the community and with the full support of the Wallingford Bridge Club a programme of renovation and improvement work was prepared. Stages one and two focused on remedying that issue and have now been completed. They encompassed a new roof (insulated to modern standards), new external walls and fenestration (again to modern standards of thermal insulation) and the extension of the car park to accommodate the increasing popularity of the bridge club activities.</p> <p>The final piece of the plan for the Village Hall is the stage three works which are the subject of this grant application.</p>
What difference will your project make in your community?	<p>Improved road safety created by an open look to the hall and new entrance on the bend.</p> <p>A more attractive aspect to the front of the hall.</p> <p>A storeroom, increasing safety through decluttering the inside of the hall.</p> <p>A second front door, allowing multiple simultaneous activities in main hall and rear room.</p>
Finance	
Please give us details of any existing financial commitments?	<p>The Parish Council does not have any salaried employees. Budgeted expenditure to the end of the current financial year is £2,840, say £3,000.</p> <p>The only expected income is minimal interest receivable of approximately £15.</p>
Carbon reduction/energy saving/renewable energy	
In the light of its Climate Emergency Declaration, the council has an ambitious target to work towards a carbon neutral district by 2030.	<p>Stages one and two of the renovation and improvement works focused on remedying the issue of heat loss and energy inefficiencies. These have now been completed. As a result of this past work energy savings in excess of 50% have been achieved and the Hall is considered fit for purpose and stable in every respect for the foreseeable future.</p> <p>Stage three does not specifically address such issues however the new windows and French doors that will be installed are of a modern and energy efficient design to match those installed in stage two of the project.</p>

Whitchurch-on-Thames Parish Council	Ref	SCAP19-21/34
Village Green Pavilion Replacement		

Total project cost	£300,000	SCAP grant requested	£75,000
Organisation's contribution	£30,000	Total other funding applied for but not yet secured	£195,000
Other secured funding	£0		
Funding still needed for the project	£270,000	Organisation's latest bank balance	£63,115

Previous grants

CU15k£\829 Whitchurch-on-Thames Recreation Ground £11,137 (2011)

Scoring

New facilities or activities	Score	3/3
The project will significantly improve a substantial community facility by replacing the existing, outdated pavilion with a new multi-use facility for current users - the local cricket and football clubs, as well as attracting other groups, such as fitness clubs and village and other hirers, to use the facilities.		
Community benefit	Score	3/3
The project provides a facility that is open to anyone to access, not just the cricket and football clubs that use it, with potential for other groups including the school next door, running club, fitness classes, village events such as their fete and meeting rooms for local groups.		
Finance	Score	0/3
There is a plan in place for finding most of the funding but nothing has been secured, and no evidence that any other grant funders have been approached. The applicant has identified a potential £50,000 that they would like to apply for from S106/CIL but officers have confirmed that no S106 funding is currently available in this parish and only a small CIL grant.		
Carbon reduction/energy saving/renewable energy	Score	0/3
The project includes measures which will lead to energy saving improvements, but no evidence has been provided that this will be beyond minimum building regulations.		
Consultation		
Replacement of the pavilion is one of the top priorities in the Whitchurch-on-Thames village plan 2019, with extensive household surveys. Infrastructure officers confirmed that they have not yet received any requests for funding from the parish council towards this project and do not have any S106 funds available. There is a small amount of CIL money available. Leisure officers support this application in principle but would strongly recommend the following conditions: 1. the replacement facilities meet the national governing body standards. 2. A competent person signs off the project.. Equality officers support this project.		
Project completion within timeframe		
The estimated start date is February 2021, to complete December 2021, which meets scheme requirements.		
Financial and project management plans		
The applicant has attached a QS for £259,000, but total project cost in the application is stated as £300,000. In addition to this grant request, £195,000 will need to be raised from other sources, relying significantly on local fundraising efforts and individual donations, and no evidence has been provided that any of this has yet been secured.		
DEDUCTIONS, CONCERNS AND OTHER CONSIDERATIONS	Total score	6/12
Officers have been able to score this project highly under Community Benefit and New Activities, acknowledging the impact this project will undoubtedly have on the community. There are significant concerns about how much money the organisation still	Recommended Grant	£0

needs to raise in order to start the project within the timeframe. Officers are therefore not recommending an award in this round of funding to enable those projects that have more of their finances in place to get off the ground.
Leisure conditions if awarded: The replacement facilities meet the national governing body standards. 2. A competent person signs off the project.

Applicant responses		
Details of the project	We are raising funds to replace the pavilion on our village green. The original buildings were built in the 1950s and have fallen into a state of terrible disrepair. This has meant that users, such as the Cricket Club and Football Club, are losing members who are drawn away to other clubs with better facilities. We aim to replace the current buildings with a new, sustainable, multi-use facility that can be a central focal point in our village. We have the location, we have the people, and we have the enthusiasm, we simply lack the funds to make it reality.	
Where will the project take place?	Village Green, Eastfield Lane, Whitchurch-on-Thames, RG8 7EJ	
New facilities/Activities		
What extra facilities (or equipment) will the project provide?	This project will replace existing facilities, but also improve the facilities to allow more users to make use of them. The new pavilion design includes accessible toilets and changing rooms, a new kitchen and a seating area, to replace the old facilities. However, it also includes a large central hall that can be used by other groups such as fitness clubs or yoga classes. We are hopeful that it could also become a hub for a local running club.	
What new activities will take place because of this project?	Currently the pavilion is used by the local cricket and football clubs, but the membership and usage has been declining recently due to the poor state of the facilities. This new building will hopefully attract further clubs and activities such as fitness clubs or yoga classes. The local school (next door) are also keen to make some use of the new facilities. The facilities will also be available for teas, coffees etc during the annual Village fete that is held on the Village Green, which is not currently possible due to the disrepair that the pavilion has fallen into.	
Community benefit		
Who will benefit from your project?	Whitchurch-on-Thames Cricket Club - currently only a mens' team, but hoping to add a ladies' team and potentially expand into a juniors section. AFC Whitchurch - including a large juniors section. Potential to add a ladies team. Whitchurch Primary School Park Run / running club Yoga / fitness / pilates classes Facilities available during village events such as annual fete. Meeting room e.g. for WOT Association or other local groups. Potential to use (along with the school's facilities) for netball tournaments.	
How did you identify a need in the community for your project or service?	Replacement of the Pavilion is one of top priorities of the Village Plan (finalised in 2019) which was based on an extensive survey of every house in the village, with additional input from a number of Parish Council working groups and committees. The Village Plan is attached below.	
What difference will your project make in your community?	The current facilities are woefully inadequate and in a horrible state of disrepair. We have had multiple reports of people leaving the cricket and football clubs to seek alternative clubs with better facilities. We want to attract these people back to our village, but also to provide safe, sustainable, well-maintained pleasant facilities to be used by a variety of people for a wide number of uses. We will determine its success by regular reassessment at key points throughout the year (e.g. village fete etc).	
Finance		
Please give us details of any existing financial commitments?	Please also see file "WOT Budget report for 2018-19" on page 3. Salary / staff costs of > £4000pa Grass-cutting and village maintenance costs of £8500pa Additional administrative costs of £6500pa Grants / donations £1000pa Village Hall costs of > £8000pa Allotment costs £500pa	
Carbon reduction/energy saving/renewable energy		
In the light of its Climate Emergency Declaration, the council has an ambitious target to work towards a carbon neutral district by 2030.	The current buildings are single skin timber buildings and are therefore very inefficient to heat. The new building design includes much better insulation and therefore will be much more energy efficient to heat. Due to the minimal energy requirements, it was not deemed cost effective or sensible to include solar panels in our plan. Utility providers who use renewable sources can be used for our ongoing energy requirements.	

Sacred Heart Preschool	Ref	SCAP19-21/30
Restore charity preschool to facilitate cultural integration activities in our community		

Total project cost	£10,078	SCAP grant requested	£4,999
Organisation's contribution	£4,999	Total other funding applied for but not yet secured	£0
Other secured funding	£80		
Funding still needed for the project	£4,999	Organisation's latest bank balance	£50,430

Previous grants

No previous funding

Scoring

New facilities or activities The project significantly improves a minor community facility by making urgent repairs to the building and adding a new storage facility to create space in the main building which could be used to offer additional family support outside of preschool opening hours.	Score	2/3
Community benefit Two or more specific groups will benefit from this project. As the applicant has indicated, extended family and community members will be able to benefit from cultural integration activities offered by the preschool, therefore attracting more volunteers to help the organisation.	Score	2/3
Finance The organisation has secured over 50% of the project through their own contribution and through a private donation. They have indicated on the application that they will budget for the on-going maintenance costs, but have not mentioned how they will eventually make any replacements needed.	Score	2/3
Carbon reduction/energy saving/renewable energy The project includes measures which will lead to energy saving improvements, but only through meeting building regulations and no more.	Score	0/3
Consultation No formal consultation work appear to have taken place, however the project relates to basic building repairs so would not necessarily need community consultation. S106 officers have confirmed they do not have any funds in the area that the organisation could access		
Project completion within timeframe The project is anticipated to take just over a month to complete so should have not issues meeting the scheme 12 month time-frame.		
Financial and project management plans The organisation is contributing 50% of the project costs and looks to be unable to contribute any more.		
DEDUCTIONS, CONCERNS AND OTHER CONSIDERATIONS Officers recommend funding 50% of the requested amount as it is a medium priority project. A higher award is not possible due to the budget available.	Total score	6/12
	Recommended Grant	£2,500

Applicant responses	
Details of the project	Adjacent to an area of social-housing in our town operates a charity-preschool that is sowing the seeds of cultural integration by catering for many vulnerable and non-native-families. The run-down building needs urgent work: (1) to improve activities for preschool-children, (2) to extend cultural integration activities to families and community members. The educational approach provided by an extremely capable team with vast intercultural expertise (setting them apart from other providers) has the potential to be scaled up to facilitate cultural integration more widely if facilities were restored. The project matters as the affected community-groups need to be integrated rather than isolated.
Where will the project take place?	Sacred Heart Preschool Greys Hill, Henley-on-Thames, Oxfordshire, RG91SL
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	<p>The project will create new facilities as well as improve existing ones.</p> <p>New facilities: by adding a storage facility (shed), including a pathway between building and shed, adult chairs can be purchased and stored to allow for cultural integration activities with family members and others to take part in main building outside of preschool opening hours (after 15.15 from Monday to Friday and over weekends).</p> <p>Improve existing facilities in a number of ways, for example: replace existing ramp with one that fulfills current standards, restore walls so that they are fully functioning again and can also be utilized for new purposes (e.g. for multi-media purposes).</p>
What new activities will take place because of this project?	<p>The project will allow to offer a range of new activities, while at the same time increase capacity for important existing activities.</p> <p>(1) New activities relating to preschool children include, for example, the provision of additional sensory activities in the pursuit of early cultural integration learning. Once the rotten floor area and the sinks are fixed, a sensory learning area that requires access to water can easily be installed in that part of the building without running the risk of further damaging the floor should water spill. .</p> <p>(2) New activities relating to cultural inclusion activities with families and other community members include, for example, offering evening and weekend activities with the aim to integrate currently isolated and vulnerable people into community life, while at the same time supporting the running of the preschool (e.g. learning skills such as garden make-overs, creating sustainable Christmas and Easter decoration etc.) This will also allow other community members to act as volunteers and provide assistance for these activities.</p> <p>(3) The project also increases capacity for very important existing activities: currently, the state of the building is in danger of interfering with normal developmental processes of children. (For example the children toilet facilities are in a bad state so that children in the process of being toilet-trained are in danger of taking developmental steps backwards such as not wanting to use the toilet at school while happy to use the toilet in other public buildings.)</p>
Community benefit	
Who will benefit from your project?	<p>The following groups will be the main beneficiaries from the project:</p> <p>(1) Local preschool children from vulnerable and non-native families. More than 50% of children currently attending the preschool have non-British parents (12 out of 21). At the same time, a large number of children currently attending school (whether they have British parents or not), come from families with low wages (for example parents working as nurses, cleaners, builders). A very small percentage of children can be classified as coming from middle-class families. As such, a typical preschool child in our preschool does not have the option to attend any of the other privately run facilities in town, which are more expensive. Also, a typical preschool child in our preschool benefits from the specific intercultural expertise that the staff possess and the related learning and integration experiences that they are able to provide.</p> <p>(2) The (extended) families, friends and neighbors of current preschool children. The project will allow to utilize the building not only for children activities but also for activities and learning with their families and others, to extend cultural</p>

	<p>integration activities to an easy-to-target (as already in touch), but currently not much engaged - audience. Children are a point of connection between vulnerable families and wider community life.</p> <p>(3) Other community members who want to either benefit from cultural integration activities offered by the preschool or are potential volunteers to engage with the activities of the school.</p>
<p>How did you identify a need in the community for your project or service?</p>	<p>The need for this project in our community was identified by the management of the preschool and the committee (we are a parents-led charity preschool), after noticing the need for repairs in our building, as well as through the following supportive engagement stages:</p> <p>(1) By visiting and interviewing a number of other providers of childcare in our town and surrounding areas (that includes other parents-let charity preschools as well as private providers) and thereby discovering that the typical family utilizing our preschool differs from families utilizing other facilities in the points described previously: typical wage levels, cultural diversity, non-native backgrounds, etc.</p> <p>(2) By speaking with general community members over the course of a few months, some familiar and some not familiar with our preschool. This exploratory, qualitative piece of research explored a wider need for cultural integration of families who are not native to the area, which was generally widely desired.</p> <p>(3) We also found out in the conversations described under (2) that the current state of the building is stopping a wider range of families in our town to visit and utilize the preschool. In particular better-off families prefer to send their children to nicer looking places, which makes it difficult for our preschool to engage and raise funds from within their own group of families. If repairs are carried out, a wider and more diverse group of families could be targeted.</p>
<p>What difference will your project make in your community?</p>	<p>The project will make a very significant difference in our community. It will allow to</p> <p>(1) Continue and extend serving a vulnerable group of children whose families cannot afford private facilities in town. We know this was a success when the preschool runs on full capacity after the facility is restored.</p> <p>(2) Offer new activities to families of preschool children and other community members. We know this was a success once we put on events such as evening and weekend events and we can count the number of attendees (quantitatively) as well as the impact of the intervention (through an impact assessment).</p> <p>(3) Include other volunteers in the activities offered. Again, we can count the number of community members who we can newly engage in activities and can qualitatively assess the impact that the volunteering work has on them and the beneficiaries.</p>
<p>Finance</p>	
<p>Please give us details of any existing financial commitments?</p>	<p>£50,430 total bank-statements £10k cannot be touched, reserve for staff redundancies: £50,430-10k=£40,430 £5 reserve for emergencies building: £40,430-5k=£35,430 Pay wages and bills for next 12 weeks (4 weeks this term, two weeks holidays and 6 weeks into next term) before the preschool will receive any further payments. [At approx £2000 bills/wages per week: 12 weeks = £24k]: £35,430-£24k=£11k £5k towards the current project. £11k-£5k=£6 in bank as buffer</p>
<p>Carbon reduction/energy saving/renewable energy</p>	
<p>In the light of its Climate Emergency Declaration, the council has an ambitious target to work towards a carbon neutral district by 2030.</p>	<p>This project aims to deliver a number of essential energy & water saving measures. Most importantly, the repair of the various leaks (in particular the hot water tap leaks) will provide important water and energy savings. The work on the boiler (under plumbing) will mean that the heating can be turned off over night and programmed, which is currently not possible. Fixing doors to close properly again and fixing holes in walls will mean further energy savings as warmth can be kept in the building.</p>

Agenda Item 6

	<p>Please note, we are on the waiting list for a full energy audit - we attach email evidence of our attempts to get the energy audit done during the time that the call was open. (It would have costed us £250 to carry out an ECP right now, which we cant justify given the charity's scarce resources, and given the fact we now have a secured place for a full energy audit to be carried out in January.)</p>

Henley Rugby Football Club	Ref	SCAP19-21/36
Dry Leas Sports Ground - Community Training Facility Upgrade		

Total project cost	£120,000	SCAP grant requested	£60,000
Organisation's contribution	£0	Total other funding applied for but not yet secured	£60,000
Other secured funding	£0		
Funding still needed for the project	£120,000	Organisation's latest bank balance	£25,078

Previous grants

South Capital 15/16 CCGO/13 £100,000 Refurbishment of Clubhouse and Small Extension
 South Capital 16/17 SCap16\92 £130,500 Dry Leas Changing Room Extension

Scoring

New facilities or activities The project replaces a current artificial pitch which is coming to the end of its lifespan with a new artificial pitch. Netball, touch rugby and hockey have been played at Henley RFC since 2004, and the additional line markings on the new pitch will permit increased participation, allowing the project to score 2 points.	Score	2/3
Community benefit The project will have a significant impact on the health and well-being of two or more specific groups who use the facility to play rugby, football, hockey and netball.	Score	2/3
Finance The applicant has identified £60,000 which will be raised through sponsorship of £30,000, member donations of £20,000 and a training facility draw of £10,000 - none of this has been confirmed. They have a bank balance of £25,000. This limits their score to 1 point as they have not yet secured 50% of the project costs and have not contributed any of their own money.	Score	1/3
Carbon reduction/energy saving/renewable energy The project should have little/no on-going carbon footprint and will have a good impact on the health and well-being of the users.	Score	1/3
Consultation No evidence of consultation has been supplied with the application, however as the project is the replacement of an existing artificial pitch that has reached the end of its lifespan wider community consultation would probably not have been needed. S106 officers have confirmed that they currently do not have any funds from the Henley area.		
Project completion within timeframe The project is expected to take roughly 1-2 months to complete, so should have no problems completing within the grant scheme time-frame.		
Financial and project management plans The project plan is basic, however sufficient for a project of this size. They have recognised that until works start they will not have a clear picture of the exact cost of the project and have based their fundraising on a worst-case scenario. It is possible the organisation could contribute more to the project, and is disappointing they have not been accruing for the eventual replacement of the pitch.		
DEDUCTIONS, CONCERNS AND OTHER CONSIDERATIONS Officers recommend funding 50% of the requested amount as it is a medium priority project. A higher award is not possible due to the budget available. Officers have some concern that there is still £90,000 to raise to complete the project and the organisation is not contributing any of their own money.	Total score	6/12
	Recommended Grant	£30,000

Applicant responses	
Details of the project	<p>Henley RFC is located at the Dry Leas Sports Ground in Henley-on-Thames.</p> <p>Since 2004 the local community has benefited from the 3G Artificial Grass Training Area to support a wide range of activities; Rugby, Football, Hockey, Archery, Frisbee, Touch Rugby and Outdoor Fitness Classes.</p> <p>Now 15 years later the surface is close to end of life and will shortly lose its certificate to operate.</p> <p>We propose to upgrade the playing surface and providing additional line marking to support a wider range of activities for the local community.</p>
Where will the project take place?	Henley RFC, Dry Leas Sports Ground, Henley-on-Thames, Oxfordshire, RG9 2JA
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	<p>The project will deliver the following:</p> <ol style="list-style-type: none"> 1. Replace the current playing surface within the current allocated space 2. Improved playing surface for the community (the product has evolved over the last 15 years) 3. Enhanced pitch markings to allow for wider sports usage 4. Wider opportunities for the community to utilise the facility (Netball, Hockey, Touch Rugby) 5. Easier to maintain playing surface due to improvements in manufacture
What new activities will take place because of this project?	<p>The project will permit greater use for:</p> <ul style="list-style-type: none"> a) Netball for local schools and clubs (introduction of Henley Hawks Netball Team - likely to be two teams introduced in 2020) b) Hockey for local schools and clubs c) Access for local schools with limited playing fields
Community benefit	
Who will benefit from your project?	<p>The average number of user visits over a weekly period is 776 from the various clubs, groups and organisations listed below.</p> <p>We also have a large number of one off bookings that occur throughout the year.</p> <p>Henley College (40 Players) St Mary's School (Netball & Hockey) Rotherfield United FC AFC Henley Player Reach Out Programme (PROP) - Supporting 5 local primary schools in rugby development funded by Henley RFC budget. This programme also supports Gillots Secondary School (boys and girls rugby) First Soccer Power Play Soccer Rupert House School (Hockey & Netball) Wasps Rugby Club - Junior Academy (26 Players) Henley Rugby Club (420 Kids First & Junior Players, 148 Casual, Social & Community Players, 40 Female (Over 18 Players and 46 Senior Male Players) Design Directions - 5 A Side Football Marlow Dukes FC - Football Invesco Perpetual Social Club Soccer Sixes - Sunday Football Jeremy Arthur - Football Performance Sports - Sporting Camps for Football and Rugby Jackal Rugby Camps Oxfordshire Fire & Rescue Service (Henley Fire Station) Love Fitness Physiolistic</p> <p>To support individuals birthday party activities. The upgraded facility will contain pitch marking to support: Netball, Hockey.</p> <p>We provide hire rates based on Community Rate (Schools, local clubs etc..), Commercial Rate and we also assist local charities and provide support to groups with limited funding.</p>

How did you identify a need in the community for your project or service?	<p>The facility is currently available Monday - Sunday (9.00am to 10.00pm) to all local community group and clubs.</p> <p>By replacing the current surface the facility will be marked out to support Netball and Hockey as well as Football and Rugby and therefore increase the flexibility of the facility.</p> <p>The current evening usage Monday to Friday (5.00pm to 10.00pm) is nearly full to capacity and hence the wear and tear has increased greatly over the last three years. This therefore requires us to future proof the surface for the next 10 years</p> <p>The housing developments at: Highlands Farm, Henley-on-Thames and Thames Farm, Shiplake will generate new users for sporting facilities and some of the capacity can be accommodated at the Dry Leas Sports Ground.</p>
What difference will your project make in your community?	<p>To create</p> <ol style="list-style-type: none"> 1. An enhanced and safe training facility utilising the latest development for artificial pitches 2. We will continue to offer community rates for local clubs and groups alongside support to charities. 3. We will promote the facility more widely for use during the daytime to schools who have limited or no playing fields (Trinity, Valley Road and Sacred Heart) 4. Support Henley College who have limited playing field space 5. Retention and new individuals participating in sporting/wellbeing activities 6. Increase in the number of organisation using the facility (measurable by internal reporting) 7. Increase in the number of individuals using the facility (measurable by internal reporting)
Finance	
Please give us details of any existing financial commitments?	<p>This is a self contained financial community project. All other financial activities occurring within the club are detached from this very worthwhile project.</p> <p>We have existing financial plans within our existing budget which will carry through to maintaining the new facility.</p>
Carbon reduction/energy saving/renewable energy	
In the light of its Climate Emergency Declaration, the council has an ambitious target to work towards a carbon neutral district by 2030.	<p>The artificial surface does not require watering and thus a saving compared with a grass based pitch.</p> <p>During the last year we have encouraged new organisations to move to the facility at Dry Leas Sports Ground. This has reduced travelling by car to Wargrave in rush hour evenings as the facility is located in Henley-on-Thames and therefore reduces car usage and enable very local users to walk or cycle.</p> <p>A number of our users walk or cycle due to gain exercise and all also members of the Love Fitness Gym that we have on site.</p> <p>All materials from the project will be recycled per supplier statements.</p>